

**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
 DEPARTMENT OF SOCIAL SCIENCES/COLLEGE OF ARTS AND SCIENCES

**UPLB BAC SECRETARIAT**  
 BY: \_\_\_\_\_ DATE: 1-8-24  
**JAN 12 2024**  
**UPLB-RQ-1-006-24-RES**  
**DEADLINE OF SUBMISSION**

**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_

Date: December 19, 2023  
 Fund Code: NS-323-23  
 MOP: SHOPPING  
 Contact No: 0970-236-7155  
 Contact Person: Anjennette S. Hilao

Please quote your lowest price on the Item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY.	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer agreed each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Laptop	<b>Branded and Brand New Laptop Computer</b> <b>Processor:</b> Intel, Core i7, i7-1255U, 1.70 GHz Deca-core (10 Core™), 12th gen or advanced model <b>Memory size:</b> 8 GB, DDR4 SDRAM <b>Storage:</b> 512 GB, PCIe NVMe, Optical Drive Type, SSD Form Factor M.2 <b>Operating System:</b> Windows 11 Home Single Language <b>Graphics:</b> Intel, Iris Xe Graphics, Shared <b>Screen size:</b> 39.6 cm (15.6") <b>Resolution:</b> 1920 x 1080, Standard Refresh Rate: 60 Hz, Aspect Ratio: 16:9 <b>Network &amp; Communication:</b> IEEE 802.11ac, Gigabit Ethernet, Bluetooth 5.0 <b>Built-in Devices:</b> with microphone, speakers, stereo mode sound <b>Interfaces/Ports:</b> With One (1) HDMI output, Three (3) USB 3.2 Gen 1 Type-A Ports, and Network (RJ-45) <b>Input Devices:</b> Touchpad, Multi-touch gesture with keyboard <b>Battery information:</b> 3 cell, Lithium Ion (Li-Ion), 6.50 Hours <b>Maximum Power Supply Wattage:</b> 45W With laptop bag or backpack All peripherals must be of the same brand. <b>Warranty:</b> 2 years on parts and labor	pc	2	55,000.00	110,000.00				
<b>TOTAL ABC</b>					<b>110,000.00</b>					

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

**JESSEY K. MAGNATA**  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**ANJANET S. HILAO**  
BUYER/END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLS reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shipping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Security or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1. Mayor's Business Permit	/	/	/	/	/
2. PhilGEPS Registration Number	/	/	/	/	/
3. Professional Engineer/ CV (consulting services)	/	/	/	/	/
4. PCAB License (for Infrastructure)	/	/	/	/	/
5. Income / Business tax returns (except for government agencies as lesor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6. Ombudsman Statement	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
7. RFCC for Infrastructure with ABC above P1600k	/	/	/	/	FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name of Representative: \_\_\_\_\_

Postbox: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_