



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, PA  
 VAT Reg. TIN: 000-563-006-0004

**Request for Quotation Bid Form (Technical Specifications)**  
**UPLB, Institute of Biological Sciences**

**UPLB BAC SECRETARIAT**  
 BY: [Signature]  
 DATE: 1-16-24

**JAN 23 2024 10:00am**

**UPLB-RO-1-16-24-RES**  
**UPLB-RO-1-16-24-RES**  
**DEADLINE OF SUBMISSION**

**DEADLINE OF SUBMISSION:**

Supplier Name: \_\_\_\_\_  
 Date: January 30, 2024  
 Fund Code: \_\_\_\_\_  
 MOP: Shopping  
 Contact No: \_\_\_\_\_  
 Contact Person: Ronilla Mae D. Flores

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Notes:**
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or fees payable to the manufacturer and sample.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ below, issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentation requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OR MEASUREMENT	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	ORDERED SPECIFICATION (Indicate the quantity and unit of the item, and the brand name of the item)	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC Evaluation only)
1	1000ul pipette tips with box	Pipette Tips, 100-1000 ul, extended/long type, 288mm length, bevelled tips, racked 96 tips/box	box	5	400.00	2,000.00				
2	200ul pipette tips with box	Pipette Tips, 50-200 ul, 253mm length, bevelled tips, graduated, racked 96 tips/box	box	5	400.00	2,000.00				
3	10ul pipette tips with box	Pipette Tips, 1-10 ul, 231mm length, racked 96 tips/box	box	4	450.00	1,800.00				
4	2.0ml Microcentrifuge Tubes	2.0ml microcentrifuge tubes, autoclavable, non-sterile attached snap caps, 500pcs/pack	pack	5	600.00	3,000.00				
5	Alcohol (70%)	Alcohol, 70% concentration, 500 ml per bottle	bill	20	70.00	1,400.00				
6	Cryobox	Cryogenic boxes, 100well microtube storage boxes	pack	2	3,500.00	7,000.00				
7	Cryovials 5ml (screw cap)	5.0ml cryogenic vials, screw cap threaded sterile, 500pcs/pack	pack	2	4,000.00	8,000.00				
8	Cryovials 2ml (screw cap)	2.0ml cryogenic vials, screw cap threaded sterile, 500pcs/pack	pack	2	4,000.00	8,000.00				
9	DNA Extraction Kit	DNA Extraction Kit: For the isolation of microbial genomic DNA (fungi and bacteria); spin column technology, 100 reactions	pack	2	80,000.00	120,000.00				
10	Disposable Petri Dishes	Disposable petri dishes, 90 x 15mm, 500 pcs per box	box	6	4,200.00	25,200.00				
11	Disposable Loops	Disposable inoculating loops, 500pcs per box	box	2	3,000.00	6,000.00				
12	Distilled Water	Distilled Water, 7 Liters	bill	30	120.00	3,600.00				
13	Gram Staining Set	Gram Staining Set: Oxalate Crystal Violet Solution x1; Lugol x1; Decolorizing Acetone Ethanol x1; Safranin Solution x1	pack	2	4,500.00	9,000.00				

14	Media Bottle (500ml)	500ml Round Media Storage Bottle, PP with screwcap, Wide mouth	pc	11	530.00	5,830.00			
15	Nucleic Acid Gel Stain	Nucleic Acid Gel Stain; for staining dsDNA, ssDNA or RNA in agarose gels or polyacrylamide gels; 10,000X in water, non-mutagenic, 0.571vial	un	1	9,000.00	9,000.00			
16	Test Tube Rack	Rack universal test tube; PP Autoclavable; 4 x 10 x 25mm tube size	un	6	650.00	3,900.00			
17	Tissue Ply	Paper Towels, Interfolded, at least 175 pulls/roll	pkg	20	50.00	1,000.00			
						216,730.00			
						TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

*John Carlos Pacia*  
 BUYER

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*Ronilobso D. Floris*  
 BUYER END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of ESP-BIDDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-ESP-BIDDABLE SUPPLIES that accordance by the user of the delivered supplies.
3. Delivery period shall be 5 calendar days.
4. In case of contract that be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. (bids) reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any misstatements, omissions, or omissions shall be void only if they are signed or received by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPM Resolution No. 31-2017)

REQUIREMENTS	Shipping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.3)	Negotiated Procurement- Lease of Real Property or Value (Section 53.10)	Negotiated Procurement- Scientific, Technical, and Medical Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1. Mayor/Business Permit	/	/	/	/	/
2. PROGRESS Registration Number	/	/	/	/	/
3. PROVISIONAL BIDDING CY (Contracting Services)	/	/	/	/	/
4. PRCR License (for individuals)	/	/	/	/	/
5. License / Business certificate (except for government agencies as stated)	/	/	/	/	/
6. Corporate Status Statement	/	/	/	/	/
7. PRCR for individuals who are above 18 years	/	/	/	/	/

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No.:

Fax No.:

Email Address:

Signature over/Printed Name of Representative:

Date:

Position: