



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
NATIONAL CROP PROTECTION CENTER

UPLB BAC SECRETARIAT
BY: _____ DATE: 2/23/24

FEB 27 2024 - TIL IOAM

UPLB RC-CAPS 2-059-24-GOODS
DEADLINE OF SUBMISSION

Suppliers Name: _____

Date: February 19, 2024
Fund Code: 9322010
MOP: SVP
Contact No: 09955506651
Contact Person: MARYJANE J. SUPERIO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Catering Services	Packaged 1: AM, PM Snacks and Lunch Packed AM Snacks: Carbonara, chessy muffin, softdrinks, coffee (free flowing) PM Snacks: Chicken Sandwich, 290ml bottled soft drinks Lunch: Chopsuey and Crispy Liempo, coffee jelly, bottled calamansi juice, 250ml for Stakeholders Fair / Exhibit on Foundation March 4, 2024	pax	100	340.00	34,000.00				
2	Catering Services	Packaged 1: AM, PM Snacks and Lunch Packed Day 1 AM Snacks: Pesto, Garlic Bread, 290ml softdrinks, coffee (free flowing) PM Snacks: Chicken Sandwich, 290ml bottled soft drinks Lunch: Menudo, chicken cordon bleu, bukon pandan, bottled softdrinks, 290ml for Stakeholders Fair / Exhibit on Foundation - March 6, 2024	pax	100	340.00	34,000.00				
3	Catering Services	AM Snacks: Palabok, Maja blanca, 290ml softdrinks, coffee (free flowing) PM Snacks: Clubhouse, 290ml bottled soft drinks for Stakeholders Fair / Exhibit on Foundation - March 8, 2024	pax	60	80.00	4,800.00				
TOTAL ABC						72,800.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

LEA C. GONZALES
Lea C. Gonzales

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in

MARYJANE J. SUPERIO
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 1 calendar day.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interrelations, errata, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives/.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement-	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above PH500K		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: _____
Address: _____
Tel. No.: _____
Fax No.: _____
Signature over Printed Name of: _____
Position: _____
Email Address: _____
Date: _____