



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**UPMO**

**UPLB BAC SECRETARIAT**  
 DATE: 2/27/24  
 MAR 04 2024 - TIL 10AM  
**UPLB-RQ- 2-062-24-00005**  
**UPLB RQLINE OF SUBMISSION**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: January 9, 2024  
 Fund Code: 8275800  
 MOP: NP-53.9 SMALL VALUE PROCUREMENT  
 Contact No: 9985768060  
 Contact Person: Sevilla C. Viray

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

**Note:**

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Genuine, Branded Branded New Hard Hat	Hard Hat: Uvicator; Ratchet Suspension with Height Adjustment; 4-point pressure Diffusion; White	pc	12	1,056.00	12,672.00				
2	Genuine, Branded Branded New Safety Vest	Safety Vest: Large, 360 degrees of reflectivity; lightweight design; neon fabric; ANSI class 2; yellow; Two-tone safety vest	pc	12	438.24	5,258.88				
3	Genuine, Branded Branded New Safety Shoes for Work Boot (for female)	Sole: PU/PU Toecap: Steel Midsole: Steel Lining: Cambrella Insole: Premoulded Anti-slip Anti-static Anti perforation Steel Oil and Fuel Resistant Heel Energy Absorption Breathable Leather Upper Heel Energy Absorption	pc	6	2,904.00	17,424.00				
4	Genuine, Branded Branded New Safety Working Sporty Shoes (for male)	Oil & Fuel Resistant: Outsole is oil & fuel resistant. Absorb energy on the front foot reduces the impact of jumping or running on the wearers body; Detachable Base: refresh your sole at a regular base or use your orthopedic base for higher comfort; Breathable Leather Top: Natural leather provides high comfort to the wearer combined with durability in flexible applications. Anti-static shoes prevent electrostatic accumulation & ensure that they are effectively discharged. Resistance between 100 KiloOhm & 1 GigaOhm-slip is one of the most important	pc	6	2,706.00	16,236.00				
						<b>51,590.88</b>				

Reviewed and Checked by

**DONNY REY D. CAMUS**  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**SEVILLA C. VIRAY**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_ Tel. No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_ Fax No. : \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_