PR - 157652

UPLB BAC SECRETARIAT
BY: ____ DATE: 2-16-24
FEB 22 2024
UPLB-RQ- 2-52-24-PES
DEADLNE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
LOS BAÑOS
Los Baños, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF BIOLOGICAL SCIENCES

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date: FEBRUARY 7, 2024
Fund Code: 9116004
MOP: Shopping
Contact No: 9175260831
Contact Person: Angelia Melissa A. Carlos (Microbiology Division, IBS, CAS, UPLB)

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF ISSUANCE	QTY.	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Supplier must state here the detailed technical specifications of their offer against each of the individual requirement of each item/s/lots/sets	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Reusable/ Autoclavable Membrane Filter Holders	(Holder:Polypropylene; O Ring: Silicone)- Holder Size: 3cm ODx3.5cm H; Membrane Diameter: 25mm; Filtration Area: 3.5cm2; Connections: Cap-Female Luer Lock, Base-Male Luer Lock	box (10 holders)	1	15,000.00	15,000.00				
2	Disposable Petri Dishes	Sterile, 90x15mm (600 plates per box)	box	2	7,000.00	14,000.00				
3	Beaker	borosilicate glass, 250 ml	piece	3	200.00	600.00				
4	Glass Petri Dishes	borosilicate Glass, 100x15mm	piece	66	300.00	19,800.00				
5	Beaker (600 ml)	borosilicate glass, 600 ml	piece	3	400.00	1,200.00				
6	Micropipette	Capacity: 100-1000ul Autoclavable Systemic measurement deviation: 0.2-0.4% At least 1-year warranty on parts and services	piece	1	10,000.00	10,000.00				
					TOTAL ABC	60,600.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

Janice Villanueva
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible

Angelia Melissa A. Carlos
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 45 calendar days.
4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement	Negotiated Procurement- Lease of Real Property or	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1	Mayor's/Business Permit	/	/	/	/	/
2	PhilGEPS Registration Number	/	/	/	/	/
3	Professional license/ CV (consulting services)		/		/	
4	PCAB License (for Infrastructure)		/			
5	Income / Business tax returns (except for government agencies as lessor)		FOR ABCS ABOVE 50K	/	/	FOR ABCS ABOVE 50K
6	Omnibus Sworn Statement		FOR ABCS ABOVE 50K			FOR ABCS ABOVE 50K
7	NFCC for Infrastructure with ABC above Ph500k		/			FOR ABCS ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:
Address:

Tel. No. :
Fax No. :

Signature over Printed Name of Representative:
Position:

Email Address:
Date:

Revised 5 June 2018/ JOINT BAC RESOLUTION NO. R-005-18