

UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004
 Request for Quotation/ Bid Form (Technical Specifications)
 INSTITUTE OF PLANT BREEDING

UPLB-RQ-
 DEADLINE OF SUBMISSION:

Suppliers Name: _____ Date: January 18, 2024
 Fund Code: NS A&S 2R
 MOP: SHOPPING
 Contract No.: _____
 Contact Person: CAROLYN E. ALCASID

- Please quote your lowest price on the items listed below, subject to the General Conditions below.
- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended site literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through facsimile is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION: Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank For BAC/Evaluators only)
1	Agricultural Products	Garden Soil; 3 cu.m/elf	elf	4	₱6,000.00	₱24,000.00				
2		Long trellis twine 1 ply; 2500 meters	roll	5	₱380.00	₱1,900.00				
3		Coir dust; 50kts/sack	sack	30	₱195.00	₱5,850.00				
4		Net bags 12x8 inch	pcs	20	₱20.00	₱400.00				
5		Net bags 20x12 inch	pcs	20	₱28.00	₱560.00				
6		Seedling bag 8x8x10; 100pcs/pack	pack	6	₱480.00	₱2,880.00				
7		Seedling tray; 50 holes	pc	5	₱70.00	₱350.00				
8		Seedling bag 6x6x12; 100pcs/pack	packs	20	₱450.00	₱9,000.00				
9		Mulching sheet; 4ft; 40meters; 30microns	roll	10	₱2,500.00	₱25,000.00				
10		Field Longsleeves; large	pc	10	₱200.00	₱2,000.00				
11		Vinyl mini blinds 24x48"; color: ivory (for label of plants)	pc	10	₱350.00	₱3,500.00				
					TOTAL ABC	₱75,440.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked by: [Signature]
 PAMELA E. LAPITAN 053-24
 BAC IWS

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
 CAROLYN E. ALCASID
 BUYER/ END-USER

- TERMS AND CONDITIONS:**
- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
 - In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
 - Delivery period within 10 calendar days.
 - Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
 - UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
 - Any indications, errors, or omissions shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (OPPS Resolution No. 21-2017)

REQUIREMENTS	Shipping (Section 52)	Negotiated Procurement-Small Value Procurement (Section 53.9)	Negotiated Procurement-Lesse of Real Property or Vending (Section 53.10)	Negotiated Procurement-Scientific, Scholary or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement-Emergency (Section 53.2)
1 Mayor/Business Permit					
2 PRIGERS' Registration Number					
3 Professional License/CV (2024/2025)					
4 PCAB License (for Infrastructure)					
5 Income / Business tax returns (except for government agencies as exempt)		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 50K
6 Ombudsman Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7 NPCC for Infrastructure with ABC above ₱500K					FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____ Tel. No.: _____
 Address: _____ Fax No.: _____
 Signature over Printed Name of Representative: _____ Email Address: _____
 Position: _____ Date: _____