



PHILIPPINE CARABAO CENTER
University of the Philippines Los Baños
Los Baños, IV-A
VAT Reg. TIN: 000-864-006-08004

Request for Quotation/ Bid Form (Technical Specifications)
UPLB - PCC

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 2-28-24
MAR 07 2024 ^{Perm}
UPLB-RQ- 2-79-24-RES
DEADLINE OF SUBMISSION

UPLB-RQ-PCC

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: February 23, 2024
Fund Code: 8814921
MOP: SHOPPING
Contact No: (049) 536 2729 / 09155991170
Contact Person: GERALD B. PELEGRINA / NARCISO S. TOLEDO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: _____

2024 CATERING SERVICES

ITEM No.	GENERAL NAME OF THE ITEM	REQUIREMENT SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must also meet the technical specifications of their offer to meet each of the individual parameters of each requirement.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>Even this table should be blank for BAC/ Evaluators only.</small>
1		Meals as Representation	pax	1	50,000.00	50,000.00				
2	Catering Services	Meals for AFSSS-related activities (Package 1: AM Snack + Lunch + PM snack packed) AM Snack: Fried Rice, Tocino, Fried Egg, Water. Lunch: Rice, Chopsuey, Afritadang Manok, Fruit Salad, Soft Drinks. PM Snack: Garlic Bread, Macarroni Spagetti, Juice.	Package	72	340.00	24,480.00				
3		Meals for EXECOM-related activities (Package 1: AM Snack + Lunch + PM snack plated) AM Snack: Rice, Longanisa, Fried Egg, Water. Lunch: Rice, Laksa, Kare Kare, Banana, Soft Drinks. PM Snack: Pancit, Puto, Juice.	Package	72	450.00	32,400.00				
4		Meals for General Assembly-related activities (Package 1: AM Snack + Lunch + PM snack packed) AM Snack: Club House, Calamansi Juice. Lunch: Rice, Ginataang Langka, Chicken Hamonado, Coffee Jelly, Soft Drinks. PM Snack: Tuna Bread, Bake Mac, Bottled Water.	Package	240	340.00	81,600.00				
5		Meals for IH meetings and related activities (Package 1: AM Snack + Lunch + PM snack plated) AM Snack: Rice, HotDog, Tapa, Water. Lunch: Rice, Lumpiang Sariwa, Fried Chicken, Gulaman, Soft Drinks. PM Snack: Carbonara, Garlic Bread, Juice.	Package	100	450.00	45,000.00				
6		Meals for ISO-related activities (Package 1: AM Snack + Lunch + PM Snack packed) AM Snack: Fried Rice, Tocino, Fried Egg, Water. Lunch: Rice, Chopsuey, Afritadang Manok, Fruit Salad, Soft Drinks. PM Snack: Garlic Bread, Macarroni Spagetti, Juice.	Package	360	340.00	122,400.00				
7		Meals for various GAD/Records related training/seminars/meetings (Package 1: AM Snack + Lunch + PM snack plated) AM Snack: Rice, Longanisa, Fried Egg, Water. Lunch: Rice, Laksa, Kare Kare, Banana, Soft Drinks. PM Snack: Pancit, Puto, Juice.	Package	100	450.00	45,000.00				
8		Meals for GAD, National Women's Month (Package 1: AM Snack + Lunch + PM Snack packed)	Package	70	340.00	23,800.00				
9		Meals for 18-Day campaign to end VAW (Package 1: AM Snack + Lunch + PM snack packed) AM Snack: Rice, Tapa, Fried Egg, Water. Lunch: Rice, Chopsuey, Menudo, Fruit Salad, Soft Drinks. PM Snack: Garlic Bread, Macarroni Spagetti, Juice.	Package	70	340.00	23,800.00				
10		Meals for GAD/HR related activities (Package 1: AM Snack + Lunch + PM snack plated) AM Snack: Rice, HotDog, Tapa, Water. Lunch: Rice, Lumpiang Sariwa, Fried Chicken, Gulaman, Soft Drinks. PM Snack: Carbonara, Garlic Bread, Juice.	Package	100	450.00	45,000.00				
11		Meals: AM+ PM Snacks+Lunch plated; for Training (Staff Dev Training/In-House) (Pest Control Training, Refresher Course Food Safety - Institutional) AM Snack: Rice, HotDog, Tapa, Water. Lunch: Rice, Ginisang Togue, Fried Pork Chop, Gulaman, Soft Drinks. PM Snack: Bake Mac, Garlic Bread, Juice.	Package	150	450.00	67,500.00				
TOTAL ABC						568,980.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

Agnes Mora
Agnes Marasigan Mora

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein

Jhon A. Presa
BUYER/END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PRIGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above P1500k		/			FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over _____

Email Address: _____

Position: _____

Date: _____