



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

UPLB BAC SECRETARIAT  
BY: [Signature] DATE: 2-28-24  
MAR 07 2024 10am  
UPLB-RQ- 2-82-24-RES  
DEADLINE OF SUBMISSION

Request for Quotation/ Bid Form (Technical Specifications)  
END-USER

UPLB-RQ-  
DEADLINE OF

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_  
Fund Code: N928500  
MOP: Shopping  
Contact No: 9656785530  
Contact Person: Daiserie A. Villarante  
davillarante@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

| ITEM No. | GENERAL NAME OF THE ITEM            | REQUIRED SPECIFICATIONS                              | UNIT OF MEASURE | QTY. | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION (Suppliers must state here the brand, model, specifications of their offer against each of the individual parameters of each requirements) | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION (Leave this space blank. For BAC/Evaluators only) |
|----------|-------------------------------------|------------------------------------------------------|-----------------|------|------------------------------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------------|--------------------------------------------------------------|
| 1        | Reagent bottle                      | screwcap, clear, 1L                                  | pcs             | 17   | ₱ 600.00                                       | ₱ 10,200.00                                     |                                                                                                                                                                  |                   |                    |                                                              |
| 2        | Reagent bottle                      | screwcap, clear, 500ml                               | pcs             | 15   | ₱ 480.00                                       | ₱ 7,200.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 3        | Reagent bottle                      | screwcap, clear, 250ml                               | pcs             | 10   | ₱ 450.00                                       | ₱ 4,500.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 4        | Reagent bottle                      | screwcap, clear, 100ml                               | pcs             | 10   | ₱ 368.00                                       | ₱ 3,680.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 5        | Reagent bottle                      | screwcap, clear, 50ml                                | pcs             | 10   | ₱ 308.00                                       | ₱ 3,080.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 6        | Beaker                              | Borosilicate glass, 50ml                             | pcs             | 8    | ₱ 96.80                                        | ₱ 774.40                                        |                                                                                                                                                                  |                   |                    |                                                              |
| 7        | Beaker                              | Borosilicate glass, 100ml                            | pcs             | 8    | ₱ 140.00                                       | ₱ 1,120.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 8        | Beaker                              | Borosilicate glass, 250ml                            | pcs             | 16   | ₱ 200.53                                       | ₱ 3,208.48                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 9        | Beaker                              | Borosilicate glass, 400ml                            | pcs             | 16   | ₱ 213.33                                       | ₱ 3,413.28                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 10       | Beaker                              | Borosilicate glass, 600ml                            | pcs             | 16   | ₱ 266.66                                       | ₱ 4,266.56                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 11       | Beaker                              | Borosilicate glass, 1L                               | pcs             | 8    | ₱ 380.00                                       | ₱ 3,040.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 12       | Erlenmeyer flask                    | Borosilicate glass, autoclavable, 500ml              | pcs             | 12   | ₱ 311.08                                       | ₱ 3,732.96                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 13       | Graduated Cylinder                  | Borosilicate glass, with hex base, guard, 500ml      | pcs             | 2    | ₱ 1,980.00                                     | ₱ 3,960.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 14       | Graduated Cylinder                  | Borosilicate glass, with hex base, guard, 100ml      | pcs             | 4    | ₱ 815.00                                       | ₱ 3,260.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 15       | Mortar and Pestle                   | Porcelain, 50ml                                      | pcs             | 10   | ₱ 220.00                                       | ₱ 2,200.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 16       | Mortar and Pestle                   | Porcelain, 200ml                                     | pcs             | 10   | ₱ 417.50                                       | ₱ 4,175.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 17       | Rotary evaporator - receiving flask | Borosilicate glass, autoclavable, 1L                 | pcs             | 1    | ₱ 3,000.00                                     | ₱ 3,000.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 18       | Rotary Evaporator Adapter           | Media Bottle, 250mL, 24/40 Joint                     | pcs             | 1    | ₱ 2,980.00                                     | ₱ 2,980.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 19       | Tube chiller                        | Tube chiller/cooling rack, with 2ml and 0.2 ml wells | pcs             | 2    | ₱ 11,750.00                                    | ₱ 23,500.00                                     |                                                                                                                                                                  |                   |                    |                                                              |
| 20       | Cupped powder spatula               | stainless steel, 14 inches, V-shaped                 | pack            | 1    | ₱ 3,000.00                                     | ₱ 3,000.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 21       | Cupped powder spatula               | plastic, 14 inches, V-shaped, polysterene            | pack            | 1    | ₱ 3,000.00                                     | ₱ 3,000.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 22       | Canisters/ Jars                     | plastic, screw cap, autoclavable, 500ml              | pack            | 1    | ₱ 5,000.00                                     | ₱ 5,000.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 23       | Canisters/ Jars                     | plastic, screw cap, autoclavable, 100ml              | pack            | 1    | ₱ 3,000.00                                     | ₱ 3,000.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 24       | Canisters/ Jars                     | plastic, screw cap, autoclavable, 60ml               | pack            | 1    | ₱ 2,500.00                                     | ₱ 2,500.00                                      |                                                                                                                                                                  |                   |                    |                                                              |
| 25       | Plastic trays                       | large, approx 430 x 140 x 340 cm (LxHxW)             | pcs             | 25   | ₱ 142.00                                       | ₱ 3,550.00                                      |                                                                                                                                                                  |                   |                    |                                                              |

|                                                                                               |                    |                                                                                                                                 |      |     |            |                   |                                                                                                                  |  |  |  |
|-----------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------|------|-----|------------|-------------------|------------------------------------------------------------------------------------------------------------------|--|--|--|
| 26                                                                                            | Plastic trays      | medium, approx. 330 x 120 x 230 cm (LxHxW)                                                                                      | pcs  | 25  | ₱ 132.00   | ₱ 3,300.00        |                                                                                                                  |  |  |  |
| 27                                                                                            | Plastic trays      | small, approx. 255 x 45 x 195 cm (LxHxW)                                                                                        | pcs  | 25  | ₱ 120.62   | ₱ 3,015.50        |                                                                                                                  |  |  |  |
| 28                                                                                            | Floater            | for 2ml tubes, atleast 10-16 wells, polystyrene                                                                                 | pack | 2   | ₱ 1,117.00 | ₱ 2,234.00        |                                                                                                                  |  |  |  |
| 29                                                                                            | Icebox             | 8L, approx. 29cm x 23cm x 28cm, Easy to flip top cover Hide away handle Foam insulated Made from high grade plastic material    | pcs  | 5   | ₱ 550.00   | ₱ 2,750.00        |                                                                                                                  |  |  |  |
| 30                                                                                            | Icebox             | 15L, approx. 40cm x 25cm x 32.5cm, Easy to flip top cover Hide away handle Foam insulated Made from high grade plastic material | pcs  | 3   | ₱ 650.00   | ₱ 1,950.00        |                                                                                                                  |  |  |  |
| 31                                                                                            | Culture test tubes | Borosilicate with screw caps 20 ml 16mm x 150mm                                                                                 | pcs  | 200 | ₱ 48.00    | ₱ 9,600.00        |                                                                                                                  |  |  |  |
| 32                                                                                            | Culture test tubes | Borosilicate glass Tubes with Plain End 15 ml 16mm x 125mm                                                                      | pcs  | 150 | ₱ 28.00    | ₱ 4,200.00        |                                                                                                                  |  |  |  |
| 33                                                                                            | Culture test tubes | Borosilicate glass tubes with Plain End 20 ml 16mm x 150mm                                                                      | pcs  | 150 | ₱ 30.00    | ₱ 4,500.00        |                                                                                                                  |  |  |  |
| 34                                                                                            | Culture test tubes | Borosilicate glass tubes with Plain End 5 ml 12mm x 75mm                                                                        | pcs  | 150 | ₱ 19.00    | ₱ 2,850.00        |                                                                                                                  |  |  |  |
| Note: All Supplies will be delivered to the Institute of Plant Breeding (Biochem), UPLB CAFS. |                    |                                                                                                                                 |      |     |            |                   |                                                                                                                  |  |  |  |
| <b>TOTAL ABC</b>                                                                              |                    |                                                                                                                                 |      |     |            | <b>145,740.18</b> |                                                                                                                  |  |  |  |
|                                                                                               |                    |                                                                                                                                 |      |     |            |                   | <b>TOTAL QUOTED AMOUNT IN WORDS: One hundred forty-five thousand seven hundred forty and eighteen hundredths</b> |  |  |  |

Reviewed and Checked By:

*[Signature]*  
 Eric C. Manueva  
 RAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

*[Signature]*  
 Daisene A. Villarante  
 BUYER/END USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

| REQUIREMENTS                                                               | Shopping | Negotiated           | Negotiated | Negotiated | Negotiated           |
|----------------------------------------------------------------------------|----------|----------------------|------------|------------|----------------------|
| 1 Mayor's/Business Permit                                                  | /        | /                    | /          | /          | /                    |
| 2 PhilGEPS Registration Number                                             | /        | /                    | /          | /          | /                    |
| 3 Professional license/ CV (consulting services)                           | /        | /                    | /          | /          | /                    |
| 4 PCAB License (for Infrastructure)                                        | /        | /                    | /          | /          | /                    |
| 5 Income / Business tax returns (except for government agencies as lessor) |          | FOR ABC'S ABOVE 500K | /          | /          | FOR ABC'S ABOVE 50K  |
| 6 Omnibus Sworn Statement                                                  |          | FOR ABC'S ABOVE 50K  |            |            | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500k                            |          | /                    |            |            | FOR ABC'S ABOVE 50K  |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name of \_\_\_\_\_

Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_