



Request for Quotation/ Bid Form (Technical Specifications)  
INSTITUTE OF CROP SCIENCE, CAFS

UPLB-RQ-

DEADLINE OF SUBMISSION	UPLB BAC SECRETARIAT
BY: <i>Jan</i>	DATE: 3/6/2024
MAR 11 2024	
UPLB-RQ- 31022-24-I - <i>Jan</i>	
DEADLINE OF SUBMISSION	

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: February 7, 2024  
Fund Code: N8-370-21 Admin. Cost  
MOP: COMPETITIVE BIDDING  
Contact No: 501-6649; 09286247569; mdclica@up.edu.ph  
Contact Person: Maria Agnes D. Calica, ICropS, CAFS

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Brand new concrete neutralizer	Acid. Clear liquid solution, 30-40 sq.m./gallon/coat depending on surface porosity, shelf life: one year when stored in dry and cool conditions.	gals	10	690.00	6,900.00				
2	Brand new black screw	with PVC expanding shield, 2" self tapping	pcs	100	2.50	250.00				
3	Branded and brand new epoxy primer	with catalyst and reducer, waterbased, lead free, compatible with floor coating paint	gals	10	1,020.00	10,200.00				
4	Branded and brand new floor coating paint	Chlorinated rubber based (CRB), water resistant, beige	gals	20	1,900.00	38,000.00				
5	Branded and brand new paint reducer	Chlorinated rubber based (CRB), clear, premium quality	gals	5	790.00	3,950.00				
6	Brand new paint brush	1", white bristle, horse hair	pcs	5	45.00	225.00				
7	Brand new paint brush	2", white bristle, horse hair	pcs	5	50.00	250.00				
8	Brand new paint brush	4" white bristle, horse hair	pcs	10	100.00	1,000.00				
9	Brand new roller brush	4" with handle	pcs	5	100.00	500.00				
10	Brand new roller brush	4" refill	pcs	5	80.00	400.00				
11	Brand new roller brush	7" with handle	pcs	10	150.00	1,500.00				
12	Brand new roller brush	7" refill	pcs	10	100.00	1,000.00				
13	Brand new structural epoxy grout	"A" and "B" binding components; 5.97kg/gal (component A) and 5.31kg/gal (component B); high viscosity (premium grade)	sets	5	2,600.00	13,000.00				
14	Brand new putty knife	Paleta, 4"2 pcs/set	sets	4	65.00	260.00				
15	Brand new gloves	Cotton, ordinary, 2pcs/pair	pair	8	50.00	400.00				
	Brand new galvanized iron pipe	2" dia x 6m, schedule 40, HD, super	pcs	2	2,500.00	5,000.00				
	Brand new welding rod	ordinary, 2.5mm diameter	kgs	3	250.00	750.00				
	Brand new paint	quick drying enamel, silver gray	gal	1	850.00	850.00				
	Brand new paint	quick drying enamel, silver metallic	gal	1	850.00	850.00				
	Brand new sand paper	#1000, 9" x 11"	pcs	10	60.00	600.00				
	Brand new paint brush	#3 white bristle, horse hair	pcs	2	70.00	140.00				
	Brand new cutting disc	1.0mm x 100mm diameter	pcs	4	100.00	400.00				
	Brand new traffic paint	Yellow, ALKYD type	gal	4	900.00	3,600.00				
	Brand new baby paint roller	Cotton with handle	pcs	4	70.00	280.00				
	Brand new baby paint roller	foam with handle	pcs	3	70.00	210.00				
						90,515.00				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:

*Donny*  
DONNY D. CALICA



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Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*Maria Agnes D. Calica*  
**MARIA AGNES D. CALICA**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within **30** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_  
 Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date: \_\_\_\_\_