

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE, CAFS

UPLB BAC SECRETARIAT
BY:  DATE: 2/22/24

MAR 26 2024 - TIL 10PM

UPLB-RQ- 3 - 092 - 24 - GOODS
~~DEADLINE OF SUBMISSION~~

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: February 07, 2024

Fund Code: NB-370-21 Admin. Cost

MOP: ~~COMPETITIVE BIDDING~~ SVP

Contact No: 501-6649; 09286247569; mdcalica@up.edu.ph

Contact Person: Maria Agnes D. Calica, ICropS, CAFS


Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer equal each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Brand new partition panel	Partition panel: Aluminum white frame with one tone fabric fire retardant upholstery Frame: 50mm thick aluminum gray with wire trunking system Fabric: one-tone fire retardant fabric (Class A); Panel = 105cm Glider: M8X70mm height plastic base glider adjustable for uneven flooring Material: 25mm-30mm thick melamine particle board with PVC gray edging (meet the stringent test of DIN 68765 & ISO Standard) Note: 105cm height P105140F (H105*W140CM) full fabric P10560F (H105*W60cm) full fabric P105120F (H105*W120cm) full fabric P10545F (H105*W45cm) full fabric PARTITION AMOUNT 25mm/30mm thick melamine table top pvc gray edging PT-120 x 60 (W120*D60 cm) PT-140 x 45 (W140*D45cm) PC-130 x 45 (W150*D45cm) TABLE TOP AMOUNT LC002T-HB 712 X 915 X457 1. Prices above-quoted are VAT inclusive and subject to change without prior notice 2. Confirmation or order is made when the conforme below is signe and we receive your Purchase Order (P.O) 3. Delivery of ready stocks shall be made not beyond thirty (30) working days, and for special items 4. Leadtime is 20 working days upon confirmation of order or unavailable items, leadtime for delivery thereof is within 3-4wks. Importation of items is 60-90 days (max)	lot	1	57,320.00	57,320.00				
					0.00					
Note: pls see attached picture of the unit request							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:


MARIA AGNES D. CALICA
BAC TWG

Please quote at your government price (including VAT) and state the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**UNIVERSITY OF THE PHILIPPINES****LOS BANOS**

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

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INSTITUTE OF CROP SCIENCE, CAFS**UPLB-RQ-****DEADLINE OF
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BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months. In the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the items at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name

of Representative: _____

Position: _____

Tel. No.: _____

Fax No.: _____

Email Address: _____

Date: _____

