



PHILIPPINE CARABAO CENTER
University of the Philippines Los Baños
Los Baños, IV-A
VAT Reg. TIN: 000-864-006-00004



Request for Quotation/ Bid Form (Technical Specifications)
UPLB BAC-SEC

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 3-7-24
MAR 14 2024 ^{10am}
UPLB-RQ- 3-96-24-PES
UPLB-RQ-PCG
DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: March 04, 2024
Fund Code: 8814921
MOP: SMALL VALUE PROCUREMENT
Contact No: (049) 536 2729 / 09155991170
Contact Person: GERALD B. PELEGRINA / REYNALD D. AMIDO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: _____

2024 CORPORATE GIVEAWAYS

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer against each of the individual parameters of each requirement.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1		Plaque for GAD-related activities; Size 120mm x 210mm; Thickness 12mm <u>glass</u>	Pc	6	800.00	4,800.00				
2		T-shirt with print, National Women's Month; Color: Dark Violet; Round Neck; Hot Press With Logo; Size XS (2), S (10), M (21), L (23), XL (10), XXL (4)	Pc	70	450.00	31,500.00				
3		T-shirt with print, GAD/HR Activities, assorted color Red, Blue, Yellow, Green, Orange T-shirt; Round Neck; Hot Press; Size XS (2), S (10), M (21), L (23), XL (10), XXL (4)	Pc	70	450.00	31,500.00				
4		Polo shirt, GAD Closing of National Women's Month; Front (with NMW logo at the upper corner embroidered); Color Dark purple with purple sleeves Back (with PCC logo located at the upper middle embroidered) Size XS (2), S (10), M (21), L (23), XL (10), XXL (4)	Pc	70	600.00	42,000.00				
5	Corporate Giveaways	Token-umbrella, black, folding, manual, printed with logo and txt of DA-PCC at UPLB	Pc	200	249.00	49,800.00				
6		Polo shirt, 18-day Campaign to end VAW, Color White with orange color on the collar, linings and sides; with embroidered logo on front and back; Size XS (2), S (10), M (21), L (23), XL (10), XXL (4)	Pc	70	700.00	49,000.00				
7		Token-GAD National Women's Month; Hanging Travel Toiletry Bag; Size 9.45"L x 7.87"W x 3.74"H; Empty Travel Bottles set; Size 14.5 cm x 13.5cm	Pc	70	300.00	21,000.00				
8		Token-GAD/HR Activities; Dumping Bag w/ PCC at UPLB logo; Size: Width: 11 inch, Height: 6.7inch, Depth: 3.9inch, Belt Length: 24.4inch-45.7inch; Hot Press Logo	Pc	70	300.00	21,000.00				
9		Token-18-day campaign to end VAW; Food Storage Bag W/ Logo; Color Navy Blue; Material: Polyester, Aluminum Film, Cotton; Hot Press Print	Pc	70	300.00	21,000.00				
<i>see photo for reference</i>						TOTAL ABC	271,600.00			
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

[Signature]
IEA GONZALES
BAC TWIG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
Jhon A. Presa
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months** in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within **30** calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's Business Permit	/	/	/	/	/
2 Phil/GEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____

ITEM 2

T-shirt for National Women's Month



Color: Dark Purple

Round Neck

w/ Logo HEAT press

XS - 2

S - 10

M - 21

L - 23

XL - 10

XXL - 4

ROUND NECK

COTTON

ITEM 3

T-SHIRT for GAD/HR Activity

Red, blue, yellow, green, orange t-shirt

Heat press print



XC - 2

S - 10

M - 21

L - 23

XL - 10

XXL - 4

ROUND NECK

COTTON

ITEM 4 FRONT

POLO SHIRT, Dark purple with purple sleeves, materials POLYESTER COTTON



FRONT

*with NWM Logo at the upper left corner (embroidered)

- XS - 2
- S - 9
- M - 21
- L - 23
- XL - 10
- XXL - 4



ITEM BACK

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BACK

*With PCC at UPLB logo located at the upper middle (embroidered)





ITEM 6

POLO SHIRT-for 18-Day Campaign to end VAW

*White Polo shirt with orange color on the collar, linings and sides.

*With embroidered logo front and back
POLYESTER COTTON



XS - 2

S - 10

L - 23

M - 21

XL - 10

XXL - 4

ITEM 7

TOKEN-GAD National Women's Month



Hanging Travel Toiletry Bag

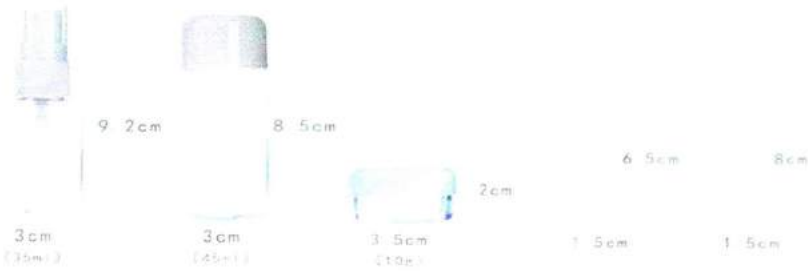
Size: 9.45"L x 7.87" W x 3.74"H.



13.5cm

14.5cm

EMPTY TRAVEL BOTTLES SET



ITEM 8

TOKEN -GAD/HR ACTIVITIES



Dumpling bag w/ PCC at UPLB Logo

Size: Width: 11inch, Height: 6.7inch, Depth: 3.9inch, Belt Length: 24.4inch~45.7inch

Color: Black material

Hot press logo

ITEM 9

TOKEN – 18 day campaign to end vaw



Food Storage Bag w/ Logo

Color: Navy Blue

Material: Polyester, Aluminum Film, Cotton

Hot press print

ITEM 1

Plaque for GAD – related activities



Size: 120mm x 210mm

Thickness: 12mm