

UPLB BAC SECRETARIAT
 BY: _____ DATE: _____
MAR 21 2024
 UPLB-RQ- _____
 DEADLINE OF SUBMISSION _____

UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, N-A
 VAT Reg. TIN: 000-964-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
UPLB GRADUATE SCHOOL

UPLB BAC SECRETARIAT
 BY: _____ DATE: 3-14-24
MAR 21 2024
 UPLB-RQ- 3-102-24 P25
 DEADLINE OF SUBMISSION _____

Suppliers Name: _____
 Date: March 08, 2024
 Fund Code: 9455400
 MOP: SHOPPING
 Contact No: 9171568658
 Contact Person: NHIMWIE-MARIE A. DOLDOLEA

Note: **Please quote your lowest price on the items listed below, subject to the General Conditions below.**

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotations to be dematerialized in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through Fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED BUDGET APPROVED OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Laptop	Branded and Brand New Laptop Processor type: Apple M1 or M2 chip CPU Speed: 8-core CPU, 8-core GPU Memory Size: 8GB unified memory HDD Size: 256GB SSD Display Resolution: 13inch Retina w/ True Tone Touch ID	unit	1	75,000.00	75,000.00				

Operating System: macOS
 Warranty: 1-year
 Charging and Expansion: Two
 Thunderbolt/USB 4 ports
 Key-board and Track-pad: Force
 Touch trackpad and Backlit Magic
 Keyboard

TOTAL ABC 75,000.00

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

LESLIE G. BOLANOS
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

NHIMIE MARIE A. DOLDOLEA
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within _____ calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interferences, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real	Negotiated Procurement- Scientific, Scholarly or	Negotiated Procurement- Emergency (Section
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above P1500K	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____
Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____

Date: _____