



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
CVM

UPLB BAC SECRETARIAT
BY: _____ DATE: 4/23/24
APR 29 2024 - TIL ICAM
UPLB-RQ- 4-121-24-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-
DEADLINE OF _____

Suppliers Name: _____

Date: April 12, 2024
Fund Code: 9322010
MOP: Small Value Procurement
Contact No: 536-2727
Contact Person: Andres P. Adviso

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature,
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

MEDALS, TROPHIES, T-SHIRTS, SASH for UPLB PALARO 2024

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
	SASH	Customized Sash with UPLB Palaro 2024 logo	pc	6	450.00	2,700.00				
	T-SHIRT	Customized T-shirts, dri fit in various sizes, color gray, with UPLB Palaro logo	pc	100	400.00	40,000.00				
	MEDAL	Medals (Bronze) round acrylic materials, 3 inches diameter, with printed Palarong UPLB 2024 logo & 3 background colors; maroon lace (lanyard material) with printed "Palarong UPLB 2024" and UPLB, CVM & Palarong UPLB logos	pc	250	190.00	47,500.00				
	MEDAL	Medals (Gold) round acrylic materials, 3 inches diameter, with printed Palarong UPLB 2024 logo & 3 background colors; maroon lace (lanyard material) with printed "Palarong UPLB 2024" and UPLB, CVM & Palarong UPLB logos	pc	250	190.00	47,500.00				
	MEDAL	Medals (Silver) round acrylic materials, 3 inches diameter, with printed Palarong UPLB 2024 logo & 3 background colors; maroon lace (lanyard material) with printed "Palarong UPLB 2024" and UPLB, CVM & Palarong UPLB logos	pc	250	190.00	47,500.00				
	TROPHY	Trophies (19 inches), made of glass and with customized UPLB Palaro 2024 logo	pc	2	4,038.00	8,076.00				
	TROPHY	Trophies (21 inches), made of glass and with customized UPLB Palaro 2024 logo	pc	2	4,463.00	8,926.00				
	TROPHY	Trophies (23 inches), made of glass and with customized UPLB Palaro 2024 logo	pc	2	4,888.00	9,776.00				
PLS. SEE ATTACHED SAMPLE PICTURES						GRANDTOTAL	211,978.00			
TOTAL QUOTED AMOUNT IN WORDS: _____										

Reviewed and Checked By:

ANDREW P. LICARDO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery is appreciated if we can have your quotation in

ANDRES P. ADVISO

BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____
Address: _____
Signature over Printed Position: _____
Tel. No.: _____
Fax No.: _____
Email Address: _____
Date: _____











