



UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-954-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
GENR-DFFPS

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: 12 April 2024
 Fund Code: N931422
 MDP: SMALL VALUE PROCUREMENT
 Contact No: 09159145935
 Contact: AP Ronnie D. Manalo

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION: Bidders must state how they complied individual specifications of their offer against each of the technical parameters of each requirement.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluator)
1	Vacuum Pump (Oil Free)	Branded and Brand New; Power Input: 220V, 50Hz Max. power: 80 W Max. current: 0.4 A Max. vacuum: 105 mbar Max. flow rate: 34 L/min Motor rotation speed: 1450 RPM Horsepower: 1/6 HP (at least) Noise level: 52 dB (at most) Hose barb: 1/8 (5/16 in) Vacuum regulator: Yes Filter cartridge: Yes Safety: Thermal Protection Net weight: 5.2 Kg (approx) Dimension (LxWxH): 31 x 13.5 x 20.4 cm (approx) With included 2m silicon tube Warranty: at least two year-warranty on parts and services	unit	1	49,900.00	49,900.00				
2	Digital Top Loading Balance	Branded and Brand New; Maximum capacity: 2200 g; Readability: 0.01 g; Pan size: 190 x 144 mm (approx); Pan material: stainless steel; Construction: ABS housing Calibration: user-selectable external span or linearity calibration/digital with external weight; Applicable Modes: weighing, parts counting, percent weighing, check weighing Communication: RS232, USB; Dimension (HxLxW): 204 x 230 x 70 mm (approx); Display: LCD with backlight; Power input: 100-240V ~ 200mA 50-60Hz; 12-18VA (with AC Adapter) Power output: 12 VDC 0.5A Working environment: 10 to 40°C at 10 to 85% RH, non-condensing; Storage conditions: -20 to 55°C at 10 to 90% RH, non-condensing; Net weight: 1.0 kg (approx); Unit is pre-calibrated and comes with calibration sticker and certificate; Warranty: at least one year-warranty on parts and services	unit	1	25,000.00	25,000.00				
TOTAL ABC						74,900.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:
JENNY G. DILLANUEVA
 BAC TWO

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


RONNIEL D. MANALO
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation's shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance.
3. Delivery period within 30 to 60 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any extensions, ensure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPS Resolution No. 21-2917)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.5)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.6)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessee)	/	FOR ABCS ABOVE 500K	/	/	FOR ABCS ABOVE 50K
6 Omnibus Return Statement	/	FOR ABCS ABOVE 50K	/	/	FOR ABCS ABOVE 500K
7 NFCC for infrastructure with ABC above Ph500k	/	/	/	/	FOR ABCS ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Email Address: _____

Name of _____

Date: _____

Position: _____