



PHILIPPINE CARABAO CENTER  
University of the Philippines Los Baños  
Los Baños, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
UPLB BAC - SEC

**UPLB BAC SECRETARIAT**  
BY: [Signature] DATE: 4-22-24  
APR 26 2024 <sup>10am</sup>  
**UPLB-RQ- 4 - 142 - 24 - RES**  
**DEADLINE OF SUBMISSION**  
UPLB-RQ-PC

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: February 20, 2024  
Fund Code: 8814921  
MOP: SHOPPING  
Contact No: (049) 536 2729  
Contact Person: NARCISO S. TOLEDO

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

2024 INFORMATION TECHNOLOGY PARTS AND ACCESSORIES

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	REVISION SPECIFICATION (Quotations shall refer to the detailed technical specifications of their offer against each of the (highlighted) parameters of each requirement)	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank, For BAC Evaluators only)
1	Printer	<p>Branded and brand new, Multifunction Printer, Print, Scan, Copy, Fax with ADF Printing Technology: Print Method: inkjet, Piezoelectric Printer Language: ESC/P-R, ESC/P Raster Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 5760 x 1440 dpi Print Speed: Photo Default - 10 x 15 cm / 4 x 6": Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec</p> <p>Copying: Maximum Copies from Standalone: 99 copies Reduction / Enlargement: 25 - 400 % Maximum Copy Resolution: 600 x 600 dpi Maximum Copy Size: Legal ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 7.7 ipm / 3.8 ipm</p> <p>Scanning: Scanner Type: Flatbed colour image scanner Sensor Type: CIS Optical Resolution: 1200 x 2400 dpi Maximum Scan Area: 216 x 297 mm Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black &amp; White): 16-bit input, 1-bit output Scan Speed: Scan Speed (Flatbed / ADF (Simplex)): 200dpi, Black: 12 sec / Up to 4.5 ipm 200dpi, Colour: 29 sec / Up to 4.5 ipm</p> <p>ADF Specifications: Support Paper Thickness: 64 - 95 g/m<sup>2</sup> Paper Capacity: 30 pages (A4), 10 pages (Legal) Fax Function: Type Of Fax: Walk-up black-and-white and colour fax capability Receive Memory / Page Memory: 1.1 MB, Page memory up to 100 pages Error Correction Mode: ITU-T T.30 Fax Speed (Data Transfer Rate): Up to 33.6 kbps, Approx. 3 sec/page Fax Resolution: Up to 200 x 200 dpi Transmission Paper Size (Flatbed): Letter, A4</p>	Pc	2	11,000.00	22,000.00				

		<p>Transmission Paper Size (ADF): A4, Letter, 8.5 x 13", Legal, Oficio 9, Mexico-Oficio, Indian-Legal          Receiving Paper Size: A4, Letter, Legal          Speed Dial / Group Dial: Up to 100 numbers, 99 groups          Fax Features: PC Fax (Transmission / Receive), Automatic Redial, Address book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception          Paper Handling:          Number of Paper Trays: 1          Standard Paper Input Capacity:          Up to 100 sheets of Plain paper (80 g/m2)          Up to 20 sheets of Premium Glossy Photo Paper          Output Capacity:          Up to 30 sheets of Plain Paper (80 g/m2)          Up to 20 sheets Premium Glossy Photo Paper          Paper Size: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6          Print Margin : 0 mm top, left, right, bottom via custom settings in printer driver *3          Mobile and Cloud Solutions:          Connect Features: iPrint, Email Print, Remote Print Driver          Other Mobile Solutions: Apple AirPrint, Epson Smart Panel, Mopria Print Service          Operating System Compatibility: Windows and MacOS          Rated Voltage: AC 220 – 240 V          Rated Frequency: 50 – 60 Hz          Interface:          USB: USB 2.0          Network: Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct          Network Protocol: TCP/IPv4, TCP/IPv6          Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD          Control Panel: LCD Screen: 1.44" Colour LCD          Application/driver/CD, introductory inks and usb data cable included;          Officially sealed upon inspection;          Warranty: 2 years on repair, parts and services.</p>							
2	Printer	<p>Brands and brand new, Multifunction Printer          Printer Type: Print, Scan, Copy          Printing Technology:          Print Method: Piezoelectric          Printer Language: ESC/P-R, ESC/P Raster          Nozzle Configuration: 180 x 1 nozzles Black, 59 x 1 nozzles per Colour (Cyan, Magenta, Yellow)          Maximum Resolution: 5760 x 1440 dpi          Print Speed:          Photo Default - 10 x 15 cm / 4 x 6": Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless)          Draft, A4 (Black / Colour): Up to 33.0 ppm / 15.0 ppm,          ISO 24734, A4 Simplex (Black / Colour): Up to 10.0 ipm / 5.0 ipm          First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec</p>	Pc	1	10,000.00	10,000.00			
		<p>Copying:          Maximum Copies from Standalone: 20 copies          Maximum Copy Resolution: 600 x 600 dpi          Maximum Copy Size: A4, Letter          ISO 29183, A4 Simplex (Black / Colour): Up to 7.0 ipm / 1.7 ipm          Scanning:          Scanner Type:          Flatbed colour image scanner          Sensor Type: CIS          Optical Resolution: 600 x 1200 dpi          Maximum Scan Area: 216 x 297 mm          Scanner Bit Depth (Colour): 48-bit input, 24-bit output          Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output          Scanner Bit Depth (Black &amp; White): 16-bit input, 1-bit output          Scan Speed:</p>							

		<p>Flattbed (Black / Colour): 200dpi: Up to 11 sec / Up to 32 sec</p> <p>Paper Handling:</p> <p>Number of Paper Trays: 1</p> <p>Standard Paper Input Capacity:</p> <p>Up to 100 sheets of Plain Paper (80 g/m2)</p> <p>Up to 20 sheets of Premium Glossy Photo Paper</p> <p>Output Capacity:</p> <p>Up to 30 sheets of Plain Paper (80 g/m2)</p> <p>Up to 20 sheets of Premium Glossy Photo Paper</p> <p>Maximum Paper Size: 215.9 x 1200 mm</p> <p>Paper Sizes: Legal (8.5 x 14"), Indian-Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, C6</p> <p>Print Margin: 0 mm top, left, right, bottom via custom settings in printer driver*3</p>							
		<p>Operating System Compatibility: Windows and macOS</p> <p>Rated Voltage: AC 220-240 V</p> <p>Rated Frequency: 50-60 Hz</p> <p>Interface:</p> <p>USB: USB 2.0</p> <p>Applicaton/driverCD, USB data cable and introductory inks included;</p> <p>Officially sealed upon inspection;</p> <p>Warranty: 2 years on parts and services.</p>							
3	Bluetooth and Mouse Combo	<p>Branded and Brand New, Wireless Bluetooth Keyboard &amp; Mouse for Laptop,</p> <p>Connection: 2.4 GHz wireless connection,</p> <p>Working Frequency: 2450MHz-2476MHz,</p> <p>Number Keys: 101 keys,</p> <p>Battery: 2* AAA batteries,</p> <p>Compatible: Windows and macOS;</p> <p>Officially sealed upon inspection;</p> <p>Warranty: 1 year on parts and services..</p>	Pc	2	2,100.00	4,200.00			
4	Biometrics	<p>Supply, delivery and installation of branded and brand new, Biometric device;</p> <p>Main: Biometric RF: Fingerprint and Face</p> <p>Optional: 125kHz EM / 13.56MHz MIFARE</p> <p>Capacity:</p> <p>Max User(1:N): 1,000</p> <p>Max Fingerprint (1:N): 500</p> <p>Max Face (1:N): 200</p> <p>Max Record: 50,000</p> <p>Interface:</p> <p>TCP/IP: 10M/100M</p> <p>USB: USB 2.0 (Host)</p> <p>Relay: 1 Relay</p> <p>Hardware: LCD: 2.8" Color LCD</p> <p>Sound: Stereo speaker</p>	Unit	2	15,000.00	30,000.00			
		<p>Operating Temp: 0 °C- 45 °C</p> <p>Operating Humidity: 20% -- 80%</p> <p>Power: DC 5V 0.8A</p> <p>Dimensions(W x H x D mm): 161.93 x 152.82 x 30.59 approx</p> <p>Function</p> <p>Standard: Automatic Status Switch, Self-Service Query, DST, T9 Input 9 Digit User ID, Scheduled Bell, Photo ID Lock, sensor, Exit button</p> <p>Optional: ID / MF</p> <p>Compatibility: ZKTime.net 3.0, ZKTime 5.0 and ZKAccess 3.5</p> <p>Basic operation and orientation/training included;</p> <p>Officially sealed upon inspection before setup and installation;</p> <p>Warranty: 1 year on parts and services.</p>							

5	Cooling pad	Branded and Brahd New, Cooling Pad for Laptop, Radiator type: Air-cooled Application Laptop Size: 18, Type: Six Fan, USB Port: 2, Switch: Rotary switch speed adjustable, USB interface: 2 (supports input and output), Output power: 4.5 W Officially sealed upon inspection; Warranty: 6 months.	Pc	2	1,000.00	2,000.00				
6	Cable protector	Branded and brand new, Cord cover and cable protector Size: 100 x 13 x 2cm; Flexible Duct Cord Protector, Floor mounted; Material: flexible abrasion resistant PVC Warranty: 6 months.	Pc	10	360.00	3,600.00				
7	Multiport Converter/Adapter	Branded and brand new, Portable Multiport adapter 11 in 1 USB Type C Hub Input port: Type-C Output ports: 1 x HDMI 4K, 1 x VGA (D-Sub) 1 x RJ45 Lan Ethernet 1 x SD 1 x TF 1 x USB-C 3.0 Type C, PD 1 x 3.5mm Jack Audio Video AUX port 3 x USB 2.0 1 x USB 3.0 for MacBook Pro OTG Officially sealed upon inspection; Warranty: 1 year.	Pc	2	2,498.75	4,997.50				
8	Power adapter	Branded and brand new, Power Adapter Color: Black Compatible Models: Super Fast Charging 25W compatible with Galaxy S10 5G, A80, A70, and future compatible devices General Feature: Super Fast Charging max. 25W, PD 3.0 PPS max. 25W Interface: USB Type-C User Manual Included; Physical specification Dimension (WxHxD): 41.4 x 66.9 x 26.2 mm approx; Power: Input Voltage: 100-240 V Output Voltage (Max, Normal Charge): 5 V Output Voltage (Max, Fast Charge): PDO : 9 V / PPS : 3.3-6.9 V or 3.3-11.0 V Output Current (Max, Normal Charge): 3 A Output Current (Max, Fast Charge): PDO : 2.77 A(9 V) / PPS : 3.0 A(3.3-5.9 V) or 2.25 A(3.3-11.0 V) Must be same brand with existing Samsung Tab; Officially sealed upon inspection before setup and installation; Warranty: 1 year on parts and services.	Pc	1	1,500.00	1,500.00				
<b>TOTAL ABC</b>						<b>78,297.50</b>				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:

*Mark Efraim M. Gironella*  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

*Jhony A. Presa*  
BUYER/END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement - Small Value Procurement (Section 53.8)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.8)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.8)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhIGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAS License (for Infrastructures)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
7 NFCC for Infrastructures with ABC above Ph500k	/	/	/	/	FOR ABC'S ABOVE 500K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed \_\_\_\_\_

Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_