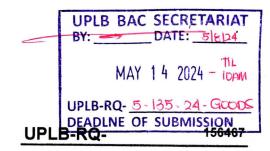


UNIVERSITY OF THE PHILIPPINES LOS BANOS

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE VICE CHANCELLOR FOR ACADEMIC AFFAIRS



			DEADLINE OF
Suppliers Name:	Date	May 8, 2024	
	Fund Code:	8221201 - C0001255	
	MOP:	Small Value Procurement	
	Contact No:	536-2306	
	Contact Person	MARIA RACHELLE R. LOPEZ	

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
- 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others: ___

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	APPROVED	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1		TRAINING KIT (120 sets)	lot	1	120,000.00	120,000.00				Only)
	Token and Awards	Customized Poloshirt with NSTP Logo, Combination of Maroon and Green color; embroidered NSTP Logo, Honeycomb material; Silver logo (Men's Size: XS-3XL) (see photo for reference)								

-	Canvass tote bag with NSTP Logo, Cream				_
	color, Thick canvass material , 14x16x4 inches; DTF with Gusset (see photo for				
	reference)				
	Notebook with NSTP Logo: Soft bound			 	_
	(thich hard cardboard material for cover)				
1	with NSTP Logo (Black or Green color),	_			
	A5 size, 70 sheets; white paper with lines;				
	70GSM (see photo for reference)				
		120,000.00		 	-
	Designation of Observation		TOTAL QUOTED AMOUNT IN WORDS:		 _
	Reviewed and Checked By:				_
	BAC TWG:				
	/ ()				

BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.

2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of

3. Delivery period within 30 calendar days.

4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditon stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	+	/		
2 PhilGEPS Registration Number	/		' ,		/
Professional license/ CV (consulting services)					/
4 PCAB License (for Infrastructure)		'			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
3 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:		
Address:	Tel. No. :	
Signature over Printed Position:	Fax No.:	
	Email Address:	
	Date:	

NO WHITE BACKGROUND IN THE LOGO in all the items.





Note: LOGO will be silver in color. No white background.

