



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Agricultural System Institute

UPLB BAC SECRETARIAT
BY: _____ DATE: 5/16/24
MAY 21 2024 - TIL 10AM
UPLB-RQ- 5-142-24-0005
DEADLINE OF SUBMISSION

Suppliers Name: _____

Date: May 15, 2024
Fund Code: 2137001
MOP: Small Value Procurement
Contact No: 5363229
Contact Person: Jervin C. Aquino
Rochelle S. Sacabon

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

ote:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others.

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Vehicle Repair and Maintenance	Vehicle Repair and Maintenance of Nissan Sentra with plate no: SKS 170 Branded and Brand New for the following Replacement and Installation of the parts: C.V Joint Booth (4 pcs) Repack C.V Joint Bearing (4pcs) C.V Grease (4 pcs) Lower Ball Joint (2pcs) Up R/Lower Ball Joint (2 pcs) Down Tie Rod (2 pcs) Left and Right Engine Support (2 pcs) Transmission Support 1pc Change Oil Engine Oil Filter Fully Synthetic Change Oil Transmission Automatic Transmission Fluid Replace Pull-out Rotor, branded and brand new Replace compressor, branded and brand new Buffing Head Light Battery Plate Fabricate Cleaning System Shaft Seal, branded and brand new Evaporator Full out Compressor Drier Labor Body Repaint Inclusions: The supplier is required to retrieve the vehicle and transport it to the final recipient. Must have a service shop within 25km from UPLB	lot	1	90,000.00	90,000.00				
TOTAL ABC						90,000.00				
Reviewed and Checked By							TOTAL QUOTED AMOUNT IN WORDS:			

Engr. Jon Neil Bernardo
BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Napoleon P. Alborida
End User

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of
3. Delivery period within **30** calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Signature over Printed _____
 Name of Representative: _____ Email Address: _____
 Position: _____ Date: _____