

# 202401 - XPLB-RQ-5-164-24-RES  
 BY: John  
 DATE: 5-8-24  
 MAY 14 2024  
 UPLB-RQ-5-164-24-RES  
 DEADLINE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004



Request for Quotation/ Bid Form (Technical Specifications)  
 School of Environmental Science and Management

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
 Date: March 14, 2024  
 Fund Code: N933891  
 MOP: Shopping  
 Contact No: 0961-173-9873  
 Contact Person: Allen Glen C. Gil

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through facsimile is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED APPROVED BUDGET OF THE CONTRACT	TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the submitted technical specifications of their offer agree with each of the individual parameters of such requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Laptop	CPU: Intel Core i5-12500H processor; RAM: 8GB DDR5; STORAGE: 512GB NVMe SSD; GPU: NVIDIA GeForce RTX TM 3060 with 6GB of dedicated GDDR6; 15.6 display with IPS technology; OHD 2560 x 1440, high-brightness (300 nits)   Wi-Fi 6 802.11 a/b/g/n   Backlit keyboard; Bundled power adapter; Windows 11 64 bit; 2-year warranty on parts and service	PC	2	75,000.00	150,000.00				
<b>TOTAL ABC</b>						<b>150,000.00</b>	<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:  
Lesly Bolanos  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery, it will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Meta Victory O. Espaldon, Ph.D.  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least 90 calendar days from the date of submission.
2. In order to assure that manufacturing defects will be corrected by supplier, a warranty security shall be provided from the contract awarded for a minimum period of three (3) months. In the case of EXCHANGE SUPPLIES, or a minimum of one (1) year warranty and less (2) to three (3) years extended warranty (if applicable) in the case of NON-EXCHANGE SUPPLIES after acceptance by recipient of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPTB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any specifications, errors, or omissions shall be void only if they are agreed or initiated by you or any of your duly authorized representatives.

**Requirements for Suppliers (SPS) Resolution No. 21-2017**

REQUIREMENTS	Company (Section 52)	Registered Procurement Small Value Procurement (Section 53.2)	Registered Procurement Lease of Goods (Section 53.10)	Registered Procurement, Scientific, Technical or Artistic, Culture, Technology and Media Services (Section 53.6)	Registered Procurement Emergency (Section 53.7)
1) Major businesses (General)	/	/	/	/	/
2) VENDOR Registration Number	/	/	/	/	/
3) Financial Records (2 consecutive years)	/	/	/	/	/
4) PSCS License (if Infrastructure)	/	/	/	/	/
5) Income / Business tax returns (except for government agencies as below)		FOR ABOVE ABOVE			FOR ABOVE ABOVE
6) Criminal Background Statement		FOR ABOVE ABOVE			FOR ABOVE ABOVE
7) REC for Infrastructure with ABC above PSCS		FOR			FOR ABOVE ABOVE

After having carefully read and accepted your General Conditions, PWe quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

Signature over \_\_\_\_\_

Printed Name of \_\_\_\_\_

Position: \_\_\_\_\_