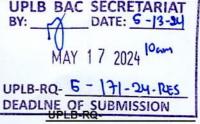


## UNIVERSITY OF THE PHILIPPINES LOS BANOS

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)



UPLB-RQ- 5 - 171-24- PLES
DEADLNE OF SUBMISSION
UPLD-KQ-

DEADLINE OF	
SUBMISSION:	

Suppliers Name:	Date	May 13, 2024
	Fund Code:	N9-326-21
	MOP:	SHOPPING
	Contact No:	9218655406
	Contact Person	ALFA SHANNY M. LA ROSA

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- applicable.

  2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.

  3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample
  4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
  5. Quotations exceeding the Appoved Budget for Contract shall be rejected.

6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blark. For BAC/ Evaluators only
1	CATERING SERVICES	Catering Services - Project Training Date: May 20-24, 2024, (Plated) package 2 @UPLB threshold								
		AM snacks: Egg Sandwich or Tuna Sandwich, Coffee or Bottled Water (350ml)								
	Y	Lunch: Rice, Beef or Pork, Fish & Vegetables, Soda Drink (200ml), Fruits (banana/melon/watermelon)	pax	230	700.00	161,000.00				
		PM snacks: Baked Mac or Palabok, Fruit Juice ( 330ml)								
		Dinner: Rice, Chicken, Vegetables, Coffee Jelly, Bottled Water (500ml)					(			
2	CATERING SERVICES	Catering Services - Project Meeting and Planning Date: May 28, 2024 AM snacks: Menu: Chicken and Egg Sandwich, Soda Drink(200ml) Lunch packed: Menu: Rice, fruit Sisig, Fresh Lumpia and Bottled Water 500 ml, Packed	pax	66	260.00	17,160.00				
						178,160.00				

Reviewed and Checked By:



ALEA SHANNY M. LA ROSA BUYER/ END-USER

## TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within 7 calendar days.

4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Lease of Real Property or Venue	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Emergency
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Maybr's/Business Permit	1	/	/	/	/
PhilGEPS Registration Number	1	1	1	1	1
Professional license/ CV (consulting services)		/			
PCAB License (for Infrastructure)		/			
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	1	FOR ABC'S ABOVE 50K
Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

ddress:	Tel. No. :	
	Fax No. :	
Signature over Printed Name if Representative;	Email Address:	
Position:	Date:	