



**UNIVERSITY OF THE PHILIPPINES
LOS BANOS**

VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)
CAFS/INSTITUTE OF CROP SCIENCE**

UPLB BAC SECRETARIAT
BY: _____ DATE: 5/23/24
MAY 31 2024 - TIL 10AM
UPLB-RQ- 5-186-24-RES
DEADLINE OF SUBMISSION
SUBMISSION: _____

Suppliers Name: _____

Date: May 22, 2024
Fund Code: N8-376-21
MOP: SMALL VALUE PROCUREMENT
Contact No: 9190907015/9539001344
Contact Person: GLAISA GARCIA

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	VAN RENTAL	Van Rental Type of Vehicle: Van (12 seater) Date: June 20, 2024 Travel Route: Onsite (vice versa)UPLB- Around Quezon Province - UPLB Purpose: Community Assessment(Lakbay Aral) Region IV-A	trip	4	8,000.00	32,000.00				
1	VAN RENTAL	Van Rental Type of Vehicle: Van (12 seater) Date: June 16, 2024 (PICK UP); June 22, 2024 (DROP OFF) Travel Route: Onsite (vice versa)UPLB - NAIA - UPLB Purpose: Pick up and Drop Off MINDANAO participants	trip	8	6,000.00	48,000.00				
1	VAN RENTAL	Van Rental Type of Vehicle: Van (12 seater) Date: June 16, 2024 (PICK UP); June 22, 2024 (DROP OFF) Travel Route: Onsite (vice versa) UPLB- NAIA - UPLB Purpose: Pick up and Drop Off VISAYAS participants	trip	8	6,000.00	48,000.00				
Inclusive of gasoline, parking, toll fees and driver expenses Other requirements: LTFRB registered, Comprehensive Insurance and accident insurance										
						128,000.00				

Reviewed and Checked By:
DONAT REY D. CAMUS
BAC TWG

GLAISA GARCIA
BUYER/END USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/			
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
Address: _____
Signature over _____
Printed Name of _____
Position: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____