



LOS BANOS Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) INSTITUTE OF CHEMISTRY

UPLB BAC SECRETARIAT BY: DATE: 6 25 24

JUL 0 2 2024 - TIL

UPLB-RQ- 6-183-24-GOOOS DEADLNE OF SUBMISSION

DEADLINE OF	
SUBMISSION:	

Suppliers Name:	Date	June 21, 2024
	Fund Code:	2322001
	MOP:	Small Value Procurement
	Contact No:	9391087799
	0 1 1 0	Melvin Magat
	Contact Person	mmmagat1@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.

 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).

- 5. Quotations exceeding the Appoved Budget for Contract shall be rejected.6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Catering Services	Packed AM Snack Ham and cheese sandwich and 350 ml bottled water July 8, 2024 Awareness regarding the Anti- sexual Harassment Act	pax	200	80.00	16,000.00		·		
2	Catering Services	AM + PM Snacks + Lunch (Plated/Assisted Buffet) AM Snack - 3 layers chicken sandwich and 350 ml bottled water Lunch - Chicken caldereta, Mixed vegetables Banana, Rice and 350 ml bottled water PM Snack - Cheese Burger and 350 ml bottled water July 29, 2024 IC Team Building Activities	pax	50	450.00	22,500.00				
3	Catering Services	Packed Lunch Sweet chili chicken, Stir fry vegetable, Sliced melon, Rice, 350 ml bottled water July 8, 2024 IC Committee Meetings and Workshops	pax	20	180.00	3,600.00				
4	Catering Services	Packed AM Snack Cheesy tuna pesto, 350 ml bottled water July 15, 2024 IC Committee Meetings and Workshops	pax	15	80.00	1,200.00				
5	Catering Services	Packed Lunch Fish fillet with tartar sauce, Stir fry bitter melon with tofu, Banana, Rice, 350 ml bottled water July 22, 2024 IC Committee Meetings and Workshops	pax	15	180.00	2,700.00				

6	Catering Services	Packed AM Snacks + Lunch AM Snacks - Pansit bihon canton, 350 ml bottled water Lunch - Menudo, Lumpiang prito, Banana, rice, 350 ml bottled water July 31, 2024 Testimonial for IC Graduates for 2024	рах	60	260.00	15,600.00			
					TOTAL ABC	61,600.00			
						•	TOTAL QUOTED AMOUNT	IN WORDS:	
Plo	Reviewed and Che	Lea C. Gonzales BAC TWG government price (including VAT) and state that the	ime with	in which	you can make deliv	>	eciated if we can have your q	quotation in the	

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- 3. Delivery period within __1__ calendar days.
 4. Award of contract shall be made to the lowest quotation wich compties with the technical specifications, and other terms and condition stated herein
- 5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- 6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s. Requirements for Suppliers (GPPB Resolution No. 21-2017)

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	REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Pe	rmit	/	/	/	/	/
2 PhilGEPS Registration	on Number	/	/	/	/	/
3 Professional license/	CV (consulting services)		/		/	
4 PCAB License (for Ir	frastructure)		/			
5 Income / Business to	ax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Swom Stat	ement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructi	re with ABC above Ph500k		/	and the state of t		FOR ABC'S ABOVE 50K

/ INFCC for infrastructure with ABC above F1000k	/ ABOVE SUK
After having carefully read and accepted your Genera	l Conditions, I/We quote you on the Item at prices noted above.
Name of the Company:	
Address:	Tel. No. :
	Fax No. :
Signature over Printed Name of Representative:	Email Address:
Position:	Date: