



UNIVERSITY OF THE PHILIPPINES  
UP Los Banos  
College, Laguna

Request for Quotation  
END-USER  
ASI

UPLB BAC SECRETARIAT  
BY: \_\_\_\_\_ DATE: 0125/24  
JUL 02 2024 - 11AM  
UPLB-RQ- 0-186-34-GOODS  
FSTP-ASI-CAPS  
DEADLINE OF SUBMISSION

PR#164429

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 5/31/2024  
Fund Code: 2137011  
MOP: SVP  
Contact details: 536-2548  
Contact Person: Reinelen M. Reyes;  
rmreyes2@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	VAN RENTAL	August 12 & 14, 2024, UPLB/NAIA Terminal 2/UPLB re: FSTP Phase II Monitoring in Sumilao, Bukidnon	trip	2	5,500.00	11,000.00				
2	VAN RENTAL	August 19-22, 2024, UPLB/Mayoyao & Asipulo, Ifugao/UPLB re: Harvesting	day	4	12,000.00	48,000.00				
3	VAN RENTAL	August 20 & 22, 2024, UPLB/NAIA Terminal 2/UPLB re: FSTP Phase III Graduation in Nabas, Aklan	trip	2	5,500.00	11,000.00				
4	VAN RENTAL	August 26 & 29, 2024, UPLB/NAIA Terminal 2/UPLB re: Phase II Monitoring in Alcantara & Sta. Maria, Romblon	trip	2	5,500.00	11,000.00				
5	VAN RENTAL	August 5 & 8, 2024, UPLB/NAIA Terminal 2/UPLB re: FSTP Phase III Monitoring	trip	2	5,500.00	11,000.00				
6	VAN RENTAL	August 5-8, 2024, UPLB/Sta. Marcela, Apayao/UPLB re: Phase I Monitoring in Sta. Marcela, Apayao	day	4	12,500.00	50,000.00				
7	VAN RENTAL	August 5-9, 2024, UPLB/Ocampo, Camarines Sur/UPLB re: Phase III Monitoring in Ocampo, Camarines Sur	day	5	11,000.00	55,000.00				
		Requirement/s: LTFRB Registered; inclusive of toll fees and parking fees and driver's expenses, Philgeps reg. and relevant business permit								
					TOTAL ABC	197,000.00				
Delivery Period:							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

BAC TWG 437-2020

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as

Reinelen M. Reyes  
BUYER/ END USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of
- Delivery period within 15 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	FOR ABC'S	/	/	FOR ABC'S
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S	/	/	FOR ABC'S
6 Omnibus Sworn Statement	/	/	/	/	FOR ABC'S
7 NFCC for Infrastructure with ABC above Ph500k	/	/	/	/	FOR ABC'S

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
Signature over Printed Name of Position: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_