



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-008-00004

Request for Quotation/ Bid Form (Technical Specifications)  
CAPS-INSTITUTE OF FOOD SCIENCE AND TECHNOLOGY

UPLB BAC SECRETARIAT  
BY: J DATE: 6-25-24  
JUL 02 2024 <sup>Pam</sup>  
UPLB-RQ- 6-232-24-12ES  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: June 13, 2024  
Fund Code: N9B292A  
MOP: Shopping  
Contact No: 9774600520  
Contact Person: Joshua B. Benedicto  
jbbenedicto@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.)
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Sintered Glass Gooch Crucibles	30 mL	pc	20	1,500.00	30,000.00				
2	Filter paper	#1 fine 110mm circles	box	5	1,500.00	7,500.00				
3	Crucibles, Porcelain	30 mL	pc	20	300.00	6,000.00				
4	Filter paper, qualitative	(24 x 24 inches)	pc	20	100.00	2,000.00				
5	Disposable Petri dish	500 plates/box	box	2	4,000.00	8,000.00				
6	Volumetric Flask,	Borosilicate Glass, 10 mL	pc	10	500.00	5,000.00				
7	Lint Free Task wipes	4.3x8.4 in, 280pulls/box	box	20	250.00	5,000.00				
8	Paraffin film	4 in x 125ft	rol	4	1,624.75	6,499.00				
9	Quartz Cuvette	1cm/10mm path length, 2pc/set, approx 3mL	set	1	6,000.00	6,000.00				
10	Centrifuge tube	Plastic, Brown, with Cap Conical Round Botton, 10 mL, 100pcs/pck	pck	3	1,500.00	4,500.00				
11	Beaker	50mL, Borosilicate Glass	pc	10	300.00	3,000.00				
12	Gloves	Powder Free, Ambidextrous, Nitrile, Large	box	20	250.00	5,000.00				
13	Gloves	Powder Free, Ambidextrous, Nitrile, Medium	box	15	250.00	3,750.00				
14	Gloves	Powder Free, Ambidextrous, Nitrile, Small	box	15	250.00	3,750.00				
15	Beaker	250mL, Borosilicate Glass	pc	10	500.00	5,000.00				
16	Burrete	10 mL	pc	2	1,000.00	2,000.00				
17	Evaporation Flask	500mL, 24 mm x 40 mm	pc	1	3,000.00	3,000.00				

18	Ambered Bottle	30ml/btl, 100pcs/pck	pck	3	1,666.67	5,000.00			
19	Ambered plastic test tubes	50mL, 100pcs/pck	pck	2	1,500.00	3,000.00			
		NOTE: FOR ITEMIZED AWARDING							
<b>TOTAL ABC</b>						<b>113,999.00</b>			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By: John Carlo Pacia  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JOSHUA S. BENEDICTO  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of
3. Delivery period within 15 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping	Negotiated	Negotiated	Negotiated Procurement	Negotiated
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional licensed CV (consulting services)	/	/	/	/	/
4 PCAB License (for infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature over Printed Name of \_\_\_\_\_  
Position: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_