



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
DIGITAL INNOVATION CENTER

UPLB BAC SECRETARIAT  
BY: Jam DATE: 7/2/2024  
JUL 08 2024  
UPLB-RQ- 7-071-24-1-1-Dam  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: May 21, 2024  
Fund Code: 8265300  
MOP: Competitive Bidding  
Contact details: wilhermandez@up.edu.ph  
Contact Person: Willemie D. Hernandez

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Metal Studs	0.6 thk 1-1/2" x 3" x12', powder coated	pc	30	220.00	P 6,600.00				
2	Metal Track	0.6 thk 1-1/2" x 3" x12', powder coated	pc	6	200.00	P 1,200.00				
3	Blind Rivets	5/32"Ø x 1/2 @500pcs per box	box	1	375.00	P 375.00				
4	Drill Bit	5/32"Ø, masonry	pc	3	85.00	P 255.00				
5	Fiber Cement	Board 1/4" thk x 4' x 8', asbestos-free	pc	22	750.00	P 16,500.00				
6	Metal Black Screw	1/8"Ø x1" @1000 pcs per box	box	2	1,000.00	P 2,000.00				
7	Concrete Nails	1"	kls	.5	110.00	P 55.00				
8	Flat Latex Paint	white, Premium Quality Paint	gal	6	700.00	P 4,200.00				
9	Semi-gloss Latex Paint	White, Premium Quality Paint	gal	3	750.00	P 2,250.00				
10	Skim Coat	20kg/bag	bag	1	600.00	P 600.00				
11	Sanding Paper	#100	ft	4	85.00	P 340.00				
12	Paint Roller	with Handle, 7"	pc	2	120.00	P 240.00				
13	Paint Brush	4" Horse Hair Style	pc	2	100.00	P 200.00				
14	Paint Brush	2" Horse Hair Style	pc	2	60.00	P 120.00				
15	PVC Tray	for paint, can fit 7" Paint Roller	pc	1	60.00	P 60.00				
16	Gypsum Tape	2 inches x 30 meters	rol	6	45.00	P 270.00				
17	Wood Parquet Glue	0.5 Quarts	qt	0.5	180.00	P 90.00				
18	Labor/Services	Fabrication and Installation of Double Partition Wall Use for Studs Furring and Fiber Cement Board - with Preparatory Works, Carpentry Works and Painting Works Hauling, conveying, and disposal of debris and unwanted materials to the designated location	lot	1	20,973.13	P 20,973.13				
						<b>56,328.13</b>				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

Engr. DORNY REY CAMUS  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

WILHELMIE D. HERNANDEZ  
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value	Negotiated Procurement- Lease of Real Property or	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive	Negotiated Procurement-
1 Mayor's/business Permit	/				
2 PhilGEPS Registration Number					
3 Professional license/ CV (consulting services)					
4 PCAB License (for Infrastructure)					
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k					FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Signature over Printed Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_

Date: \_\_\_\_\_