



LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE VICE CHANCELLOR FOR STUDENT AFFAIRS

UPLB BAC SECRETARIAT
BY: _____ DATE: 7/18/24
JUL 22 2024 - TIL 10AM
UPLB-RQ- 7-245-24- GOODS
DATE OF SUBMISSION

DEADLINE OF SUBMISSION: _____

Suppliers Name: _____

Date: July 01, 2024
Fund Code: 9370100
MOP: SVP
Contact No: 536-2238
Contact Person: JASON T. DIAMANTE

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	rental services	LED screen and Lights and sound rentals for the Opening Convocation and Freshie Night on August 19, 2024 Set up of lights and sounds (lights above, on stage and below the stage including accessories needed like trusses and the likes and sound for 2 stages, 1 for band (12 x 16 ft) and 1 main 16 x 24 ft including trusses needed for light set up above the stage, set up of 8 meters wide LED wall back ground on main stage including all material for setting up of LED, includes set ups of amplifiers, speakers for guitars, drum set and keyboard for bands, provision for at least 5 communication set, wireless and wired mic, lapel, boom microphones and mic stands. Setting up of necessary wires needed for speakers, microphones and lighthings, sound checking.	lot	1	400,000.00	400,000.00				
		Early installation of main stage to administer the needed decorations. Site inspection prior to submission of bid is a must for full details of the project. Site inspection is scheduled on July 21-22, 2024 8:00 am -5:00 pm, Pls. contact Mr. JASON T. DIAMANTE at 536-2238 or 0999 221 1484								
TOTAL ABC						400,000.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

ANDREW P. LICARDO

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

JASON T. DIAMANTE
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
Mayor's Business Permit	/	/	/	/	/

2	PhilGEPS Registration Number	/	/	/	/	/
3	Professional license/ CV (consulting services)	/	/	/	/	/
4	PCAB License (for Infrastructure)	/	/	/	/	/
5	Income / Business tax returns (except for government agencies as lessor)	FOR ABC'S ABOVE 500k	/	/	/	FOR ABC'S ABOVE 500k
6	Omnibus Sworn Statement	FOR ABC'S ABOVE 500k	/	/	/	FOR ABC'S ABOVE 500k
7	NFCC for Infrastructure with ABC above PH500k	/	/	/	/	FOR ABC'S ABOVE 500k

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____