



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
Institute of Biological Sciences

**UPLB BAC SECRETARIAT**  
BY: J. Bolanos DATE: 7.19.24  
**AUG 02 2024 10 Am**  
UPLB-RQ-  
**UPLB-RQ DEADLINE OF SUBMISSION**  
**7.19.24 Res**  
**DEADLINE OF SUBMISSION**

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date: February 23, 2024  
Fund Code: N933223  
MOP: Shopping  
Contact No: (049) 536 2807  
Contact Person: Marinel Eusebio/Marrie Ongenes

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries; put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC Evaluators only)</small>
1	Laptop	Branded and Brand New Laptop Processor: Intel Core i7-1355U or better Dedicated GPU: NVIDIA GeForce MX550 2 GB or better Memory: 16 GB DDR4-3200 MHz or better Storage: 1 TB SSD PCIe NVMe M.2 Wireless Connectivity: Wi-Fi 6, Bluetooth@ 5.3 wireless card Keyboard: Full-size, backlit keyboard with numeric keypad Camera: 720p HD camera with noise reduction and integrated digital microphones Display: IPS, 15.6" diagonal, Full HD 1080p Battery: 41 Wh Li-ion. Supports battery fast charge. Power supply: 65 W Smart AC power adapter Weight: 1.74 kg or lighter Operating System: Windows 11 OEM	set	1	70,000.00	70,000.00				
1	Desktop Computer	Branded and Brand New Desktop Computer. Processor: Core i7-14700 14th Gen up to 5.4GHz, RAM - 16GB DDR4, Hard Disk - 256GB SSD (Solid State Drive), Graphics - shared (on-processor), Casing - ATX with 700watts True rated 80+ Power supply, Monitor - at least 19" LED Full 1080p, Operating System: MS Windows 11 Professional OEM 64 bit, With branded USB Keyboard and Optical Mouse. Free: N300 mini wifi usb dongle, USB powered-speakers and 500 watts AVR, Warranty: 1-3 Years on Parts and Services	set	1	60,000.00	60,000.00				
						130,000.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: Leslie Bolanos

BAC TWIG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Inocencio E. Buot, Jr.  
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative's

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.3)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 Mayor's/Business Permit	/	/	/	/	/
3 PH/GEPS Registration	/	/	/	/	/
4 Professional license/ CV (consulting services)	/	/	/	/	/
5 PCAB License (for Infrastructure)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Income / Business tax returns (except for	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 500K
7 Omnibus Sworn Statement	/	/	/	/	FOR ABC'S ABOVE 50K
NFCC for Infrastructure with ABC above 500K					

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No. \_\_\_\_\_  
Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Position: \_\_\_\_\_ Date: \_\_\_\_\_