UPLB BAC SECRETARIAT
BY: DATE: 8/2/24
AUG 06 2024 - TIL 10AM
UPLB-RQ- 8-284-24-GOODS
DEADLNE OF SUBMISSION

UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE CHANCELLOR

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date	July 23, 2024
Fund Code:	N9-284-2A ; N8-356-3A ; N9-329-91
MOP:	SHOPPING B
Contact No:	9649979787
Contact Person	ecrepoldo@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
5. Quotations exceeding the Appoved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

RFQ FOR PR # 168671 Janitorial Supplies for OC

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Air freshener	Branded per bottle, 320ml	pc	24	250.00	6,000.00				
2	Bathroom deodorizer	round, 100g, lemon scent	pc	48	65.00	3,120.00				
3	Bleach	Branded per gallon	gal	24	185.00	4,440.00				
4	Dishwashing liquid	Branded per gallon	gal	24	395.00	9,480.00				
5	Door Mats	Quality and Thick Fabrics, 23x16 inches - Large	pc	24	85.00	2,040.00				
6	Fabric Conditioner	Branded, 1 liter per container	L	36	250.00	9,000.00				
7	Furniture polisher	Branded with cleansing conditioners, approx. 330ml, lemon scent	pc	6	450.00	2,700.00				
8	Garbage bag	large size, (thick) 10pcs per roll	rol	25	95.00	2,375.00				
9	Garbage bag	medium size, (thick) 10pcs per roll	rol	25	60.00	1,500.00				
10	Insect repellant	Branded, odorless, approx. 500ml per bottle	pc	24	495.00	11,880.00				
11	Liquid detergent	Branded, floral scent, approx. 1 gallon per container	gal	24	1,250.00	30,000.00				
12	Liquid hand soap	Branded, 500ml, lemon scent	pc	20	180.00	3,600.00				
13	Plastic bag	large sando bag, (thick) 100pcs/pack	pck	10	175.00	1,750.00				
14	Powder detergent	Branded, with fabcon, red blossom scent, approx. 1kg per pack	kg	36	150.00	5,400.00				
15	Scouring pad	green and yellow color, with high-density sponge	pc	24	60.00	1,440.00				
16	Tissue paper	12 rolls/pack, 3 ply, approx. 250 pulls per roll	pck	60	250.00	15,000.00				
					TOTAL ABC	109,725.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

ANDREW P. LICARDO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ERIC C. REPOLDO
BUYER/END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within **14** calendar days.
4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditon stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1	Mayor's/Business Permit	/	/	/	/	/
2	PhilGEPS Registration Number	/	/	/	/	/
3	Professional license/ CV (consulting services)		/		/	
4	PCAB License (for Infrastructure)		/			
5	Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6	Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7	NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address:

Tel. No. :

Fax No. :

Signature over Printed Name of Representative:

Email Address:

Position:

Date:

Revised 6 June 2018/ JOINT BAC RESOLUTION NO. R-006-18