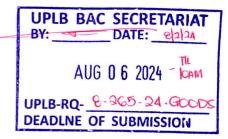


UNIVERSITY OF THE PHILIPPINES LOS BANOS

Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) OFFICE OF THE CHANCELLOR



UPLB-RQ-DEADLINE OF SUBMISSION:

uppliers Name:	Date	July 30, 2024
	Fund Code:	N8-390-91; N8-395-21
	MOP:	Small Value Procurement
	Contact No:	9649979787
	Contact Person	Eric Repoldo

Please quote your lowest price on the item/s listed below, subject to the General Conditions below

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable
- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.

 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
- 5 Quotations exceeding the Appoved Budget for Contract shall be rejected.
 6 Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- 7. Others:

RFQ FOR PR #168936 Catering Services for UPLB Higher Education Leadership Mentoring Seminar (HELMS); August 8-9, 2024

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASU RE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1		Package 1: Assisted Buffet AM Snacks - Kakanin, Pasta/Pastry, soft drinks ; Lunch - Rice, chicken/pork/beef dish, Fish dish, dessert, fruit juice ; PM Snacks - Kakanin, Pasta/Pastry, soft drinks (August 9, 2024)	pax	150	450.00	67,500.00				
2	Catering Services	Package 2: Assisted Buffet AM Snacks - Kakanin, Pasta/Pastry, soft drinks; Lunch - Rice, chicken/pork/beef dish Fish dish, dessert, fruit juice; PM Snacks - Kakanin, Pasta/Pastry, soft drinks; Dinner - Rice, chicken/pork/beef dish, Fish dish, dessert, fruit juice (August 8, 2024)	pax	150	700.00	105,000.00				
Lu	mpsum Award		1	TOT	AL ABC	172,500.00				
Note. Suppliers must have lood stall hiside of LB Campus, with experience in this kind of catering						TOTAL QUOTED AMOUNT IN WORE	os:			
with very satisfactory rating										

Reviewed and Checked By

(AT) and state that the time within which you can make delivery. It will be appreciated if w before the deadline stated herein. otation in the office as soon as possible on or

> Eric C tepoldo

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission
- 2 In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- 3 Delivery period within 1 calendar days
- A ward of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and conditor stated herein
 UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University
- 6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s

quirements for Suppliers (GPPB Resolution No. 21-2017)			,		
REQUIREMENTS	Shopping (Section 52)	Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		1		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

6 Onlinbus Sworn State	ment	ABOVE 50K		ABOVE 500K
7 NFCC for Infrastructur	re with ABC above Ph500k	/		FOR ABC'S ABOVE 50K
After having carefully read a	and accepted your General Conditions, I/We quote y	you on the Item at prices noted above		
Name of the Company:	ma accepted year central continue, and quete y	, , , , , , , , , , , , , , , , , , ,		
Address:			Tel. No. :	
			Fax No. :	
Signature over Printed Name of Representative:			Email Address:	
Position:			Date:	