



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-884-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
OFFICE OF THE CHANCELLOR

UPLB BAC SECRETARIAT  
BY: \_\_\_\_\_ DATE: 8/13/24  
AUG 13 2024 - TIL 10AM  
UPLB-RQ- 8-279-24-GOODS  
DEADLINE OF SUBMISSION

UPLB-RQ

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_ Date: August 01, 2024  
Fund Code: N9-328-91  
MOP: Small Value Procurement  
Contact No: 049 538 2567  
Contact Person: [scrtb@uplb.edu.ph](mailto:scrtb@uplb.edu.ph)

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
  - Others: \_\_\_\_\_

**RFQ FOR PR # 169144 Appliances for OC Guest House, Executive House and PACDAL**

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Induction Cooker	Brand new, 2 burner, TOUCH SENSITIVE CONTROL PANEL OVERLOAD PROTECTION CHILD-LOCK FEATURE AUTO-ON POT AUTO-OFF FEATURE 10 TEMPERATURE SETTINGS FROM 60°C UP TO 240°C 10 POWER LEVEL SETTINGS HIGH ENERGY EFFICIENCY <b>Warranty</b> 1 YEAR WARRANTY ON ELECTRICAL PARTS LIFETIME FREE SERVICE FOR UNIT BROUGHT TO OUR SERVICE CENTER (APPLICABLE TO HOME USE ELECTRICAL APPLIANCE ONLY) <b>General Specifications</b> RATED VOLTAGE: 230Va.c. 60Hz POWER CONSUMPTION: 3300 Watts WEIGHT CAPACITY: 20KG COOKWARE SIZE CAPACITY: 24CM TIMER UP TO 24-HOURS	set	2	8,200.00	16,400.00				
2	Oven Toaster	Brand new, 48L large capacity red electric oven 360 degree three-dimensional heating Multifunctional household electric Four-tier oven 2200W energy saving and power saving heating up fast 100-250°C precise temperature control Rectangular liner with large capacity, 1 year warranty on parts and services	pc	1	2,800.00	2,800.00				
3	Washing Machine	Branded and Brand new, automatic, DD Inverter Washer & Dryer Combo DD Inverter Motor Low Temperature Gentle Drying Air Refresh Drum Clean Heat Sterilization Spray Wash Add Garment Honeycomb Drum Loading Type: Front Loading Capacity (kg) 10kg Maximum Spin Speed (rpm): 1200 Number of Program: 15 220-240V, stainless steel drum material, 1 year warranty on parts and services	pc	2	25,000.00	50,000.00				
TOTAL ABC						69,200.00	TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ERIC C. REPOLDO  
BUYER/USER

**TERMS AND CONDITIONS:**

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months** in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1. Mayor's/Business Permit	/	/	/	/	/
2. PRICERS' Registration Number	/	/	/	/	/
3. Professional license/ CV (consulting services)	/	/	/	/	/
4. PCAB License (for infrastructure)	/	/	/	/	/
5. Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6. Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7. NFCC for infrastructure with ABC above Ph500k	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Position: \_\_\_\_\_ Date: \_\_\_\_\_