



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE

UPLB BAC SECRETARIAT

BY: _____ DATE: 8/12/24

AUG 13 2024 - 12:10AM

UPLB-RQ- 8-283-24-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date August 7, 2024
Fund Code: 9190800 (API)
MOP: SVP
Contact No: 501-6649; 09286247569; mdcalica@up.edu.ph
Contact Person Maria Agnes D. Calica,
ICropS,CAFS

PR#

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Catering Services	AM+PM SNACK+ LUNCH+ DINNER. PLATED/ASSISTED BUFFET. For In-Campus Workshop. (AUGUST 19, 2024) Menu: AM Snack: Pansit guisado, putong a'isa, bottled water 350ml, Lunch: Rice, friend chicken, chopsuey, kaldereta, mixed fresh fruits, bottled water 350ml, PM Snack: Bilo-bilo and suman, bottled water 350ml. Dinner: Rice, beef with brocolli, menudo, coffee jelly, mixed fresh fruits, bottled water 350ml.	pax	75	700.00	52,500.00				
2	Catering Services	AM+PM SNACK+ LUNCH+ DINNER. PLATED/ASSISTED BUFFET. For In-Campus Workshop. (AUGUST 27, 2024) Menu: AM Snack: Pansit guisado, putong a'isa, bottled water 350ml, Lunch: Rice, friend chicken, chopsuey, kaldereta, mixed fresh fruits, bottled water 350ml, PM Snack: Bilo-bilo and suman, bottled water 350ml. Dinner: Rice, beef with brocolli, menudo, coffee jelly, mixed fresh fruits, bottled water 350ml.	pax	75	700.00	52,500.00				



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6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

Table with 10 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Includes a row for Catering Services and a total amount of 129,000.00.

Note: Lumpsum Award. Supplier must have existing food stall inside the UPLB campus.

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By: Lea C. Gonzales

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MARIA AGNES D. CALICA BUYER/ END-USER

TERMS AND CONDITIONS:

- 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 7 calendar days.

