



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE, COLLEGE OF AGRICULTURE AND FOOD SCIENCE

UPLB BAC SECRETARIAT
 BY: [Signature] DATE: 8-6-24
AUG 12 2024 *10am*
UPLB-RQ- 8-306-24-PES
DEADLINE OF SUBMISSION

UPLB- _____

DEADLINE _____

Suppliers Name: _____

Date: August 05, 2024
 Fund Code: N933421
 MOP: Small Value Procurement
 Contact No: 9367689914
 Contact Person: Fritchie Anne C. Tajaran - ICropS, UPLB


Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____


ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTE D UNIT PRICE	TOTAL QUOTE D PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	CATERING SERVICE	Food Order: Breakfast Buffet (August 12, 2024) Menu: Coffee/Juice, Rice, Hotdog, Egg, Fresh Fruit	pax	20	180.00	3,600.00				
2	CATERING SERVICE	Food Order: AM + PM Snack + Lunch + Dinner Buffet (August 12, 2024) Menu: AM Snack: Burger with fries + 250 ml bottled softdrink, Lunch: Fish and pork, vegetable, rice, 250 ml bottled water, PM Snack: Egg sandwich + banana lumpia + 250 ml bottled softdrink, Dinner: Rice, vegetable, beef, 250 ml bottled water	pax	20	700.00	14,000.00				
3	CATERING SERVICE	Food Order: Breakfast Buffet (August 13, 2024) Menu: Coffee/Juice, Rice, Corned beef, Egg, Fresh Fruit	pax	20	180.00	3,600.00				
4	CATERING SERVICE	Food Order: AM + PM Snack + Lunch + Dinner Buffet (August 13, 2024) Menu: AM Snack: Burger with fries + 250 ml bottled softdrink, Lunch: Fish and pork, vegetable, rice, 250 ml bottled water, PM Snack: Egg sandwich + banana lumpia + 250 ml bottled softdrink, Dinner: Rice, vegetable, beef, 250 ml bottled water	pax	20	700.00	14,000.00				
5	CATERING SERVICE	Food Order: Breakfast Buffet (August 14, 2024) Menu: Coffee/Juice, Rice, Longganisa, Egg, Fresh Fruit	pax	20	180.00	3,600.00				

6	CATERING SERVICE	Food Order: AM + PM Snack + Lunch + Dinner Buffet (August 14, 2024) Menu: AM Snack: Burger with fries + 250 ml bottled softdrink, Lunch: Fish and pork, vegetable, rice, 250 ml bottled water, PM Snack: Egg sandwich + banana lumpia + 250 ml bottled softdrink, Dinner: Rice, vegetable, beef, 250 ml bottled water	pax	20	700.00	14,000.00				
TOTAL ABC PhP 52,800.00										
Purpose: Food for Meeting and Training										TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

 Lea C. Gonzales

 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we


 FRITOME ANNE C. TAJARAN
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3)
3. Delivery period within 1 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
 Address: _____
 Signature over Printed _____
 Position: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____