



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OVCRE-National Institute of Molecular Biology and Biotechnology (BIOTECH)

UPLB BAC SECRETARIAT
BY: [Signature]
DATE: 8-9-24
AUG 12 2024 10am
UPLB-RQ- 8-315-24-PE5
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date
Fund Code:
MOP:
Contact No:
Contact Person

July 19, 2024
NB-267-2A
Small Value Procurement
9310226611
Jayson D. Pallorajdpallora@up.edu.ph

Please quote your lowest price on the items listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Van rental	Van Rental, Los Baños Laguna to De La Salle University Laguna and vice versa Month of Travel: August 12, 11, 19 & 20, 2024 Reason: meeting with collaborators and conduct experiment Destination: De La Salle University Laguna Number of Seats: max of 8 capacity per van (1 van) No. of Days: 4 Insurance Requirement for Passengers: Comprehensive. Inclusion: Driver's expenses (Accommodation, Food Allowance), Toll Fee and Parking fee Must Have: Comprehensive Insurance, ORCR of Vehicle & Philgeps Certificate with LIFRB Franchise.	trip	4	4,000.00	16,000.00	Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements			

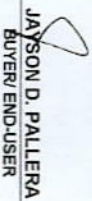
<p>2</p> <p>Van rental</p>	<p>Van Rental, Los Baños Laguna to Sorsogon and vice versa Month of Travel: August 26-29, 2024 Reason: meeting with collaborators and conduct experiment Destination: Sorsogon Number of Seats: max of 8 capacity per van (1 van) No. of Days: 4 Insurance Requirement for Passengers: Comprehensive. Inclusion: Driver's expenses (Accommodation, Food Allowance), Toll Fee and Parking fee Must Have: Comprehensive Insurance, OR/CR of Vehicle & Philgeps Certificate with LTFRB Franchise.</p>	trip	1	47,000.00	47,000.00				
<p>3</p> <p>Van rental</p>	<p>Van Rental, Los Baños Laguna to ATMM Baling Bulacan and vice versa Month of Travel: August 14, 2024 Reason: deliver raw materials, produce nanofertilizers, and meet with collaborators Destination: Baling Bulacan Number of Seats: max of 8 capacity per van (1 van) No. of Days: 1 Insurance Requirement for Passengers: Comprehensive. Inclusion: Driver's expenses (Accommodation, Food Allowance), Toll Fee and Parking fee Must Have: Comprehensive Insurance, OR/CR of Vehicle & Philgeps Certificate with LTFRB Franchise.</p>	trip	1	10,000.00	10,000.00				
<p>4</p> <p>Van rental</p>	<p>Van Rental, Los Baños Laguna to NAAA terminal Month of Travel: August 21 & 23, 2024 Reason: Conducting training using developed nanobiosensor in Davao. Destination: NAAA Number of Seats: max of 8 capacity per van (1 van) No. of Days: 4 Insurance Requirement for Passengers: Comprehensive. Inclusion: Driver's expenses (Accommodation, Food Allowance), Toll Fee and Parking fee Must Have: Comprehensive Insurance, OR/CR of Vehicle & Philgeps Certificate with LTFRB Franchise.</p>	trip	2	4,500.00	9,000.00				

<p>5</p> <p>Van Rental, Los Baños Laguna to Isabela and vice versa Month of Travel: August 15-17, 2024 Reason: meeting with collaborators and conduct experiment Destination: Isabela Number of Seats: max of 8 capacity per van (1 van) No. of Days: 3 Insurance Requirement for Passengers: Comprehensive. Inclusion: Driver's expenses (Accommodation, Food Allowance), Toll Fee and Parking fee Must Have: Comprehensive Insurance, OR/CR of Vehicle & Philgeps Certificate with LTRFB Franchise.</p>	<p>tip</p>	<p>1</p>	<p>38,000.00</p>	<p>38,000.00</p>		
<p>6</p> <p>Van rental Van Rental, Los Baños Laguna to Quezon and vice versa Month of Travel: August 11-12, 2024 Reason: meeting with collaborators and conduct experiment Destination: Quezon Number of Seats: max of 8 capacity per van (1 van) No. of Days: 2 Insurance Requirement for Passengers: Comprehensive. Inclusion: Driver's expenses (Accommodation, Food Allowance), Toll Fee and Parking fee Must Have: Comprehensive Insurance, OR/CR of Vehicle & Philgeps Certificate with LTRFB Franchise.</p>	<p>trip</p>	<p>2</p>	<p>7,000.00</p>	<p>14,000.00</p>		
<p>TOTAL ABC</p>			<p>134,000.00</p>	<p>TOTAL QUOTED AMOUNT IN WORDS:</p>		

Reviewed and Checked By:


ENGR. JON NELL L. BERNARDO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


JAYSON D. PALLERA
BUYER/END-USER

TERMS AND CONDITIONS:

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months** in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3)** calendar days.
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPJIB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interferences, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

	REQUIREMENTS	Shopping	Negotiated Procurement- Small	Negotiated Procurement- Lease of Real Property or	Negotiated Procurement-	Negotiated
1	Mayor's/Business Permit	/	/	/	/	/
2	PHICERS Registration Number	/	/	/	/	/
3	Professional License/ CV (consulting services)					
4	PCAB License (for Infrastructure)					
5	Income / Business tax returns (except for government agencies as lessee)		FOR AICCS ABOVE 500K FOR AICCS ABOVE 50K	/	/	FOR AICCS ABOVE 50K FOR AICCS FOR AICCS FOR AICCS ABOVE 50K
6	Corporus Sworn Statement					
7	NFCC for Infrastructure with ABC above Ph500k		/			

After having carefully read and accepted your General Conditions, We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed

Tel No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____