

## UNIVERSITY OF THE PHILIPPINES

LOS BANOS Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications) Institute of Animal Science - College of Agriculture and Food Science

UPLB BAC SECRETARIAT
BY: DATE: 8-28-24
SEP 0 2 2024 UPLB-RQ- 8-354-24-PES
DEADLNE OF SUBMISSION

UPLB-RQ-	

		DEADLINE OF
Suppliers Name	Date	August 07, 2024
	Fund Code:	N935521
	MOP.	SHOPPING
	Contact No:	0919 275 9234 / 0995 265 0645
	Contact Person	Antonio Alvin Vallejo

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PLA 669546

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
   Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the imanufacturer and sample.
- Counterton through faviernall is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).
   Counterton severed in Experiment Submit original signed RQ before issuance of Puchase order (P.O.).
   Counterton severed in Experiment Submit Sub

TEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	ату	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Depoters must state here the detailed technical specifications of thes offer against each of the vehicled premisers of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank, For BAC/ Evaluators only)
1	A4 Bond Paper, 70gsm	70gsm, 210x297mm, 500 sheets/pack, (5 reams)	box	10	1,500.00	15,000.00				
2	A4 Bond Paper, 80gsm	80gsm, 210x297mm, 500 sheets/pack, (5 reams)	box	10	1,750.00	17,500.00				
3	A4 Bond Paper, 100gsm	100gsm, 210x297mm, 500 sheets/pack, (5 reams)	box	5	2,500.00	12,500.00				
4	Pencil	Wood cased, Lead/Graphite Diameter: approx. 2mm, Non- corrosive material, Non-abrasive eraser, (12pcs/box)	box	10	125.00	1,250.00				
5	Gel pen	Microfine gel signing pen designed for razor-sharp precision, feather-free writing and textured plastic grip for improved control, 0.5m, black ink, (12pcs/box)	box	10	350.00	3,500.00				
6	Liquid Highlighter	Liquid Highlighter, chisel tip, assorted color, (box of 5)	box	5	300.00	1,500.00				
7	Permanent Marker	Permanent marker, Fine Point, 12 pcs. per box, Black	box	2	550.00	1,100.00				
8	Whiteboard Marker	Whiteboard Marker, broad type, black, pack of 10	box	3	650.00	1,950.00				
9	Spiral Notebook	Spiral Notebook, 80 leaves	рс	10	35.00	350.00			7 3 7 7	
10	Specialty Paper	Specialty Paper, certificate paper, 90gsm, A4 size, 10 sheets per pack	pck	10	30.00	300.00				
11	Record Book	Record Book, Hardbound, 150 pages, size: 214mm x 278mm min.	pc	10	200.00	2,000.00				
12	Yellow Pad Paper	Yellow Pad Paper, 10 pads per pack	pck	5	500.00	2,500.00				
13	Principal Control of the Control of	Film Index floursecent sticky note in plain and "sign here" design, 125 sheets	pck	25	150.00	3,750.00				
14	Sticky Note	Sticky Notes, 200 sheets, 3"x3"	pck	25	150.00	3,750.00				
15	Clearbook, Legal	Refillable Clearbook, size: Legal,	рс	10	120.00	1,200.00				
16	Clear Folder, Legal	Clear Folder, size: Legal	рс	25	25.00	625.00				
17	Long Brown Envelope	Long Brown Envelope, 100s	pck	1	605.00	605.00				
18	Long Folder	Long Folder, 100s	pck	1	600.00	600.00				
	Expanded Envelope	Expanded Envelope, size: Legal, 5pcs/pack	pck	10	70.00	700.00				

				85,000.00	TOTAL QUOTED AMOUNT IN WORDS:		
36	Pencil Sharpener	Table Top Pencil Sharpener	pc	1	300.00 OTAL ABC	300.00	
35	Correction Tape	Correction Tape, Length: up to 12 meters, Size: 35mm*5mm, 12pcs/box	box	2	450.00	900.00	
34	Tape Dispenser	Tape Dispenser, Table Top, for 24mm with tape	рс	1	120.00	120.00	
33	Scissor	Multi-Purpose Scissors Pointed, Straight Shears, Stainless Steel, Black	рс	2	150.00	300.00	
32		Plastic Paper Fastener, 7cm, 50 sets/box	box	10	50.00	500.00	
31	Binder Clip	Binder clips, 51mm, 12 pcs per box	box	10	70.00	700.00	
30	Vinyl Coated Clip #30	Vinyl/plastic coated Clip, #30 , 5 box	box	10	70.00	700.00	
29	Vinyl Coated Clip #50	Vinyl/plastic coated Clip, #50 , 5 box	box	10	150.00	1,500.00	
28	Masking Tape	Masking Tape, High Adhesive, size: 1"	рс	20	40.00	800.00	
27	Transparent Tape	Branded and Brandnew Tape, transparent, 18mm, 50 meters. 1" core pack of 8pcs	рс	5	125.00	625.00	
26	Transparent Packaging Tape	Packaging Tape, Transparent, 48mm, 50 meters length with Dispenser	рс	3	125.00	375.00	
25	Glue Stick	Extra Strength Glue Stick, 25g	pc	10	100.00	1,000.00	
24	Puncher (Large)	Puncher , Large, 2 hole	pc	3	200.00	600.00	
23	Staple Wire	Staple wire, Standard, (26/6), No. 35	box	20	50.00	1,000.00	
22	Stapler	Stapler large, no. 35, heavy-duty with staples remover	рс	9	100.00	900.00	
21	Magazine Rack, Single	Magazine Rack, Single	рс	10	250.00	2,500.00	
20	Expanding Documents Envelope with Garter	Expanded Envelope with Garter, large capacity plastic expandable file folder, 13 pockets, size: Legal	рс	100	15.00	1,500.00	

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Reviewed and Checked By:	9
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## TERMS AND CONDITIONS:

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1. Price quotations, shall be valid for a period of at least (30) calender days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarder for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

supplies.
3. Delivery period within 30 calender days.
4. Award of contract shall be made to the lowest quotation wich complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any Interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requir

uirements for Suppliers (GPPB Resolution No. 21-2017)					
REQUIREMENTS	Shopping (Section 52)	Negotialed Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53,10)	Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	1	/	1
2 PhilGEPS Registration Number	/	/	1	,	1
3 Professional license/ CV (consulting services)		/		,	
4 PCAB License (for infrastructure)		1			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABO'S ABOVE 500K	,	,	FOR ABO'S ABOVE SOK
6 Omnibus Swom Statement		FOR ABO'S ABOVE SOK		PG-SOLES ES	FOR ABOVE SOOK
7 NFCC for infrastructure with ABC above Ph500k		1			FOR ABO'S ABOVE

After having carefully read and accepted your General Condit	ions, I/We quote you on the Item at prices noted above.	400
Name of the Company:		
Address:	Tel. No. :	
	Fax No. :	
Signature over Printed Name of Representative:	Email Address	
Position:	Date	
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