

20	Expanding Documents Envelope with Garter	Expanded Envelope with Garter, large capacity plastic expandable file folder, 13 pockets, size: Legal	pc	100	15.00	1,500.00			
21	Magazine Rack, Single	Magazine Rack, Single	pc	10	250.00	2,500.00			
22	Stapler	Stapler large, no. 35, heavy-duty with staples remover	pc	9	100.00	900.00			
23	Staple Wire	Staple wire, Standard, (26/6), No. 35	box	20	50.00	1,000.00			
24	Puncher (Large)	Puncher, Large, 2 hole	pc	3	200.00	600.00			
25	Glue Stick	Extra Strength Glue Stick, 25g	pc	10	100.00	1,000.00			
26	Transparent Packaging Tape	Packaging Tape, Transparent, 48mm, 50 meters length with Dispenser	pc	3	125.00	375.00			
27	Transparent Tape	Branded and Brandnew Tape, transparent, 18mm, 50 meters. 1" core pack of 8pcs	pc	5	125.00	625.00			
28	Masking Tape	Masking Tape, High Adhesive, size: 1"	pc	20	40.00	800.00			
29	Vinyl Coated Clip #50	Vinyl/plastic coated Clip, #50, 5 box	box	10	150.00	1,500.00			
30	Vinyl Coated Clip #30	Vinyl/plastic coated Clip, #30, 5 box	box	10	70.00	700.00			
31	Binder Clip	Binder clips, 51mm, 12 pcs per box	box	10	70.00	700.00			
32	Paper Fastener	Plastic Paper Fastener, 7cm, 50 sets/box	box	10	50.00	500.00			
33	Scissor	Multi-Purpose Scissors Pointed, Straight Shears, Stainless Steel, Black	pc	2	150.00	300.00			
34	Tape Dispenser	Tape Dispenser, Table Top, for 24mm with tape	pc	1	120.00	120.00			
35	Correction Tape	Correction Tape, Length: up to 12 meters, Size: 35mm*5mm, 12pcs/box	box	2	450.00	900.00			
36	Pencil Sharpener	Table Top Pencil Sharpener	pc	1	300.00	300.00			
TOTAL ABC						85,000.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:

ANDREW P. LICARDO
BAC SWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ANTONIO ALVIN VALLEJO
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500K	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed

Name of Representative: _____

Email Address: _____

Position: _____

Date: _____