



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
Training Center for Tropical Resources and  
Ecosystems Sustainability (TREES)

UPLB BAC SECRETARIAT  
BY: *jam* DATE: 9/11/2024  
SEP 16 2024  
UPLB-RQ- 9-100-24-I - *jam*  
DEADLINE OF SUBMISSION  
UPLB-RQ-

DEADLINE OF SUBMISSION:

With PCAB License

Small A

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_

Date August 16, 2024  
Fund Code: 8225900  
MOP: Competitive Bidding  
Contact No: 536-2736  
Contact Person: Justin M. Yuson (myuson1@up.edu.ph)

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

Part 1

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
<b>CONSTRUCTION SUPPLIES</b>										
1	PAINT	FLAT LATEX, WHITE, PREMIUM QUALITY PAINT, 16L/TIN	tin	4	2,800.00	11,200.00				
2	PAINT THINNER	PAINT THINNER, PREMIUM GRADE, 16L/TIN	tin	1	1,800.00	1,800.00				
3	PAINT	SEMI GLOSS LATEX, WHITE, PREMIUM QUALITY PAINT, 16L/TIN	tin	2	3,000.00	6,000.00				
4	SCREW	TEXSCREW 2-1/2", FOR WOOD	pc	500	2.50	1,250.00				
5	CORRUGATED SHEET	G.I. CORRUGATED SHEET 0.6MM thk. X 1.08 W x 10.00 m L; PRE-PAINTED BAGUIO GREEN	pc	8	8,500.00	68,000.00				
6	PAINT BRUSH	PAINT BRUSH 4", HORSE HAIR BRISTLE	pc	4	100.00	400.00				
7	NAILS	C. W. Nails 2"	kis	5	100.00	500.00				
8	ELASTOMERIC SEALANT	ALL-PURPOSE ELASTOMERIC SEALANT	qt	2	750.00	1,500.00				
9	NAILS	FIBER CEMENT NAILS 1"	kis	3	200.00	600.00				
10	TAPE	GYPSUM TAPE, 1" x 100ft	roll	6	45.00	270.00				
11	NAILS	C. W. Nails 3"	kis	5	100.00	500.00				
12	SKIM COAT	SKIM COAT, 20kg/bag	bag	1	600.00	600.00				
13	LUMBER	GOOD LUMBER 2" x 4" x 16', K.D	pc	1	1,174.00	1,174.00				
14	SANDING PAPER	SANDING PAPER #100	ft	4	85.00	340.00				
15	CEMENT BOARD	FIBER CEMENT BOARD 1/4" thk. 4' x 8', asbestos free	pc	70	750.00	52,500.00				
16	LUMBER	GOOD LUMBER 2" x 3" x 12', K.D.	pc	20	660.00	13,200.00				
17	PAINT TRAY	P.V.C. PAINT TRAY	pc	4	60.00	240.00				
18	PAINT BRUSH	PAINT BRUSH 2", HORSE HAIR BRISTLE	pc	4	60.00	240.00				
19	PAINT ROLLER	PAINT ROLLER 7", HORSE HAIR BRISTLE	pc	5	100.00	500.00				
<b>TOTAL ABC</b>						<b>160,814.00</b>				
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By:

*Engr. Don Rey D. Camus*  
Engr. Don Rey D. Camus  
BAC TWG

Please quote at your government office (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

*Justin M. Yuson*  
JUSTIN M. YUSON  
BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein

5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

**After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.**

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed Name  
of Representative: \_\_\_\_\_

Email Address: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_





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6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Part 2

Table with 11 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Includes row for LABOR SERVICES and a TOTAL ABC row.

Reviewed and Checked By:

Engr. Danny Rey D. Camus
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

JUSTIN M. YUSON
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3. Delivery period within calendar days.
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5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
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Requirements for Suppliers (GPPB Resolution No. 21-2017)

Table with 6 columns: REQUIREMENTS, Shopping (Section 52), Negotiated Procurement: Small Value Procurement (Section 53.6), Negotiated Procurement: Lease of Real Property or Venue (Section 53.10), Negotiated Procurement: Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6), Negotiated Procurement: Emergency (Section 53.2). Rows include Mayor's/Business Permit, PhilGEPS Registration Number, Professional license/ CV, PCAB License, Income / Business tax returns, Omnibus Sworn Statement, NFCC for Infrastructure.

After having carefully read and accepted your General Conditions, I/we quote you on the Item at prices noted above.

Name of the Company:
Address:
Tel. No.:
Fax No.:
Signature over Printed Name of:
Position:
Email Address:
Date: