



Request for Quotation/ Bid Form (Technical Specifications)
UPLB BAC-SEC

UPLB BAC SECRETARIAT
BY: [Signature] DATE: 9-12-24
SEP 16 2024 ^{10am}
UPLB-RO-24-317-24-62003
DEADLINE OF SUBMISSION

Suppliers Name: _____

Date: September 12, 2024
Fund Code: 9370100
MOP: SVP
Contact No: (049) 544 0342
Contact Person: JANET BALENCION

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or interest payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through facsimile is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.)
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others: _____

JOINT CATERING SERVICES

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer agree with each of the individual parameters of each requirement</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Catering Services	Catering Services: Package 1 UPLB Procurement Workshop Sept 18 and 19, 2024 AM snacks: lugaw with egg, puto or pandesal 300ml water Lunch: rice, fish, pork or chicken, vegetables, drink (200ml soda), dessert Pm Snacks: drinks, pasta, bread 300ml water w/ overflowing coffee, creamer and sugar	pax	180	340.00	61,200.00				
TOTAL ABC						61,200.00				
Note: Service provider must current food stall inside the UPLB campus							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

[Signature]
Lea C. Gonzales
BAC/ITWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
BUYER/ END USER

TERMS AND CONDITIONS:

- Price quotation's shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 15 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any intellereations, assurances, or overruling shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPS Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional License/ CV (consulting services)	/	/	/	/	/
4 PCAS License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 50%	/	/	FOR ABC'S ABOVE 50%
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50%			FOR ABC'S ABOVE 50%
7 IFCC for Infrastructure with ABC above P600K		/			FOR ABC'S ABOVE 50%

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Tel. No.: _____

Fax No.: _____

Email Address: _____

Date: _____