



UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OVCRE-UPLB

UPLB BAC SECRETARIAT
 BY: JS DATE: 09/25/24
 OCT 01st 2024 10am
UPLB-RQ-9-341-24 Goods
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF
 SUBMISSION:

Suppliers Name: _____

Date: September 06, 2024
 Fund Code: 9375400
 MOP: Small Value Procurement
 Contact No: 9158107972
 Contact: Shermin D. Tapay

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
	October 15, 2024	Dinner (Assisted buffet) Rice, Crispy Pata, Oriental wings, Mixed vegetable, Mango tapioca and 330ml bottled water	pax	5	250	₱1,250.00				
	October 16, 2024	Breakfast(Assisted buffet) Bread and Butter, White cheese and egg and coffee	pax	45	180	₱8,100.00				
		AM Snack (Assisted buffet) Ensaymada and 330ml Bottled water	pax	45	120	₱5,400.00				
		Lunch (Assisted buffet) Rice, Beef caldereta, Lumpiang gulay with Tofu, Fish Fillet, Banana and cucumber lemonade	pax	45	250	₱11,250.00				
		PM Snack (Assisted buffet) Empanada and Calamansi Juice	pax	45	120	₱5,400.00				
		Dinner (Assisted buffet) Rice, Beef Lengua, Pakbet tofu, Sweet and sour fish, fruits and 325ml soda in can	pax	45	250	₱11,250.00				
		Breakfast (Assisted buffet) Hotcake, coffee, Papaya and 330ml Bottled water	pax	40	180	₱7,200.00				

		AM Snack (Assisted buffet) Fried banana with milk and nuts, 330ml bottled water and 325ml soda in can	pax	45	120	P5,400.00					
	October 17, 2024	Lunch (Assisted buffet) Rice, beef steak, tortang talong, relyenong bangus, pakwan and 330ml bottled water	pax	45	250	P11,250.00					
		PM Snack (Assisted buffet) Custard cake and 330ml bottled juice	pax	45	120	P5,400.00					
		Dinner (Assisted buffet) Rice, Pot roast beef, Buttered veg. Fried fish, Melon Fruit, 325ml Coke in can	pax	40	250	P10,000.00					
		Breakfast (Assisted buffet) Fried rice, Corned beef with asparagus and coffee	pax	40	180	P7,200.00					
	October 18, 2024	AM Snack (Assisted buffet) Cheesy bacon pasta and Banana Muffin with 330ml bottled water	pax	45	120	P5,400.00					
		Lunch (Assisted buffet) Rice, Sesame chix with broccoli, Stir fry vegetable, Fried Tilapia, Mango Tapioca and 330ml bottled water)	pax	45	250	P11,250.00					
		PM Snack (Assisted buffet) Blueberry Cheesecake and 325ml juice in can	pax	45	120	P5,400.00					
		Dinner (assisted buffet) Rice, Beef Curry, Vegetable, grilled fish and Fruits with 330ml bottled water	pax	35	250	P8,750.00					
	October 19, 2024	Breakfast (Assisted buffet) Rice, Bacon and sausage with Coffee)	pax	5	180	P900.00					
							P120,800.00				
Catering Services for the CIFAL event Note: Supplier must have a food stall inside the UPLB campus at Lumpsum Award.							TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:


Lea C. Gonzales
BAC TAG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


SHERMIN D. TAPAY
BUYER/END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a
- Delivery period within 7 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement-Small Value Procurement (Section 53.9)	Negotiated Procurement-Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement-Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/

4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government)		FOR ABC'S	/	/	FOR
6 Omnibus Sworn Statement		FOR ABC'S			FOR
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed

Email Address: _____

Name of Representative: _____
 Position: _____

Date: _____