



UNIVERSITY OF THE PHILIPPINES
 LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004
Request for Quotation/ Bid Form (Technical Specifications)
 OYCRE-UPLB

UPLB BAC SECRETARIAT
 BY: JF DATE: 9-5-24
 SEP 09 2024 *PCAM*
UPLB-RQ- 9-361-24-PPS
DEADLINE OF SUBMISSION
 UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: 08/29/2024
 Fund Code: NT-025-00
 MOP: Small Value Procurement
 Contact No: 9626659793
 Contact Person: Ana Margarita Palma

168458

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through facsimile is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION (Suppliers must state from the detailed technical specifications of their offer against each of the individual parameters of each requirements)	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	ESTIMATION (Leave the space blank for BAC Evaluators only)
1	Signages	Sintra board printing (photo tiles) Various sizes: 10"x10" ; 18"x8" ; 17"x5" ; 5" x5" Full color	lot	1	15,000.00	15,000.00				
2		Sintra board printing (bigger sizes) Various sizes: 6 ft (L) x 3 ft (H) x 2 mm (W); 8 ft x 3 ft; 2.5 ft x 6 ft Full color	lot	1	25,000.00	25,000.00				
3		Fabric Printing Size: 8ft x 4ft Full Color	lot	1	35,000.00	35,000.00				
						75,000.00				
								TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:
 CHRISTOPHER L. LABE
 BAC TWG 8/30/24

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

BUYER END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to ensure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 11 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any intermissions, errors, or omissions shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional License/ CV (consulting services)	/	/	/	/	/
4 PCAAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies at least)	/	FOR BIDS ABOVE 500K	/	/	FOR NON-EXPENDABLE BIDS
6 Omnibus Sworn Statements	/	FOR BIDS ABOVE 50K	/	/	FOR NON-EXPENDABLE BIDS
7 NTCC for Infrastructure with ABC above P15000K	/	/	/	/	FOR NON-EXPENDABLE BIDS

After having carefully read and accepted your General Conditions, We quote you on the item at prices noted above.

Name of the Company: _____
 Address: _____
 Tel. No.: _____
 Fax No.: _____
 Signature over Printed Name of Representative: _____
 Email Address: _____
 Position: _____
 Date: _____