



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-854-005-00004

Request for Quotation/ Bid Form (Technical Specifications)
CRIS Q. CORTAGA/Institute of Plant Breeding

UPLB BAC SECRETARIAT
BY: _____ DATE: 9-16-24
SEP 20 2024
UPLB-RQ- 7-382-24-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: May 30, 2024
Fund Code: N840321

MOP: small value procurement

Contact No: (049) 536-8750/536-7181
Contact Person: Lorena D. Velasco
(ldvelasco3@up.edu.ph)

PA# 165141

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION
1	Outsourced Molecular Services(DNA Sequencing)	standard sanger sequencing, gel purification, and gel extraction with bioinformatics report	un	4	90,270.09	361,080.36				
TOTAL ABC						361,080.36				
TOTAL QUOTED AMOUNT IN WORDS:										

Reviewed and Checked By:

[Signature]
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
Lorena D. Velasco
BUYER/ END USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract award for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period will be 90 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as being less advantageous to the University.
- Any misstatements, omissions, or overlooking shall be valid only if they are signed or validated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPD Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement: Small Value Procurement (Section 53.9)	Negotiated Procurement: Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement: Scientific, Scholarly or Artistic Work, Excludes Technology and Media Services (Section 53.8)	Negotiated Procurement: Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilCEPS Registration Number	/	/	/	/	/
3 Professional/Technical CV (consulting services)	/	/	/	/	/
4 PCAE License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies or lessee)	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
6 Overseas Income Statement	/	FOR ABC'S ABOVE 50K	/	/	FOR ABC'S ABOVE 50K
7 TFC for Infrastructure with AIC above P1000K	/	/	/	/	FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No.: _____

Fax No.: _____

Signature over Printed Name of Position: _____

Email Address: _____

Date: _____