



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-884-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
OFFICE OF THE DEAN - COLLEGE OF ARTS AND SCIENCES

UPLB BAC SECRETARIAT  
BY: Jan DATE: 10/10/2024  
OCT 14 2024  
UPLB-RQ- 10-116-24-I -15am  
DEADLINE OF SUBMISSION  
UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date

September 24, 2024

Fund Code:

9300523

MOP:

COMPETITIVE BIDDING

Contact No.

501 5822

Contact Person

Zyrille Ruth B. Malabayabas

Note:

Please quote your lowest price on the items listed below, subject to the General Conditions below.

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RO before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Supplier must state here the detailed technical specifications of their offer against each of the individual parameters of such requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	bulb	Branded and brand new LED, cool daylight; 5W, 470 lumens, 220-240V, 60Hz	pc	80	120.00	9,600.00				
2	fluorescent tube	Branded and brand new single LED fluorescent tube with fixture, T5, 14W, 220-240V, 50/60Hz	set	10	700.00	7,000.00				
3	fluorescent tube	Branded and brand new single LED fluorescent tube, T8, 18W, 2250 lumens, 90-305VAC, 60Hz	pc	15	250.00	3,750.00				
4	bulb	Branded and brand new LED, cool daylight; 10W, 1020 lumens, 220-240V, 60Hz	pc	20	250.00	5,000.00				
5	fluorescent tube	Branded and brand new single LED fluorescent tube with fixture, TL5 28W/865	set	30	900.00	27,000.00				
<b>TOTAL</b>						<b>52,350.00</b>				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

ARMEL M. LACAP  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

ZYRILLE RUTH B. MALABAYABAS  
BUYER/END-USER

**TERMS AND CONDITIONS:**

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any infirmations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Sec 27)	Negotiated Procurement- Small Value Procurement (Section 30-31)	Negotiated Procurement- Lease of Real Property or Venue (Section 32-33)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 33-35)	Negotiated Procurement- Emergency (Section 33-3)
1. Mayor's Business Permit					
2. PRC/SEC Registration Number					
3. Professional Licenses (Architects, Eng. services)					
4. PCARR License (for infrastructure)					
5. Income Tax Return (except for government agencies as lessee)		FOR ABC'S ABOVE 500K			FOR ABC'S ABOVE 500K
6. Credit Status Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7. PCARR for infrastructure with ABC above 10000K					FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_ Tel. No: \_\_\_\_\_

Signature over Printed Name of Representative: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Position: \_\_\_\_\_ Email Address: \_\_\_\_\_

Date: \_\_\_\_\_