UPLB BAC SECRETARIAT BY: 13 DATE: 1740-24 OCT 2 2 2024 LOAN UPLB-RQ-10-398-24-60025 DEADLNE OF SUBMISSION



UNIVERSITY OF THE PHILIPPINES LOS BANOS Los Banos, IV-A VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE DEAN - COLLEGE OF ARTS AND SCIENCES

			UPLB-RQ-	
			DEADLINE OF SUBMISSION:	
Name:		Date	September 24, 2024	
		Fund Code:	9300523	
		MOP: Contact No:	NP-53.9 Small Value Procurement 501 5822	
		Contact Person	Zyrille Ruth B. Malabayabas	
			PR: 174055	

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Puchase order (P.O.).

- Quotations exceeding the Approved Budget for Contract shall be rejected.
 Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation 7 Others:

ITEM No.	7. Others: GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must table here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank, For BAC/ Evaluators only)
1	racks	Brand new steel standard boltless racks Dimensions: 72"H x 36"W x 20"D Finish: Powder Coated Steel thickness: 0.6mm (0.7mm) Weight capacity: Up to 300 kgs. static load per shelf 2 Fixed shelves 1 – 5 Adjustable shelves Boltless design	un	2	7,000.00	14,000.00				
2	ladder	Brand new foldable ladder Aluminum construction Anti-slip steps 4 x 4ft panels 16 ft. total height 100kg maximum capacity	un	1	5,500.00	5,500.00				
3	cabinet	Brand new steel key cabinet (120 key hook) heavy duty color: silver dimensions: 398 x 63 x 782mm material: aluminum alloy medium fiber board product accessories: 120 key tags, 2 keys, 4 sets of expansion screw components (4 expansion pipes and 4 screws each	un	1	4,300.00	4,300.00				

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4	cabinet	Brand new 4 drawer steel filing cabinet, Cold Rolled Steel (CRS) Gauge 22, powder coated dimensions: 45.6 x 62 x 133.1cm storage organizer, riveted construction for extra strength, anti-tilt locking, color: light gray, heavy duty ball bearing runners, 45kg loading per drawer, fully assembled and packaged, master keyed locking system	un	1	9,500.00	9,500.00				
5	racks	Brand new steel standard close-type racks Dimensions: 72"H x 36"W x 18"D Finish: Enamel Steel thickness: 0.6mm (0.7mm) Weight capacity: Up to 300 kgs. static load per shelf Slotted angle posts 1.8mm (1.9mm) x 1-1/2" x 1-1/2" Alternate T-braces 5 Adjustable (inside) shelves	un	2	10,000.00	20,000.00				
					TOTAL	53,300.00				
							TOTAL QUOTED AMOUNT I	N WORDS:		
	Reviewed and	Checked By:								
		DONNY REY D. CAMUS								
		BAC TWG								
PI	ease quote at	your government price (including VAT) and state that the time	within v	vhich y	ou can make deliver	y. It will be appreciate	ed if we can have your quotat	ion in the offic	e as soon as	

V		
Please quote at your government price (including VAT) and state that the	he time within which you can make delivery. It will be a	appreciated if we can have your quotation in the office as soon as
	possible on or before the deadline stated herein.	

ZYRILLE RUTH B. MALABAYABAS BUYER/ END-USER

- TERMS AND CONDITIONS:
 1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
 2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- 3. Delivery period within _ 7 _ calendar days.
 4. Award of contract shall be made to the lowest quotation wich compiles with the technical specifications, and other terms and condition stated here in 5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
 6. Any interfineations, crasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negoliated Procurement- Lease of Real Property or Venue (Section 53,10)	Negotated Procurement- Scientific, Scholarly or Arisac Work, Excl.sive Technology and Med a Services (Section 53.6)	Negotialed Procurement- Emergency (Section 53,2)
Mayor's/Business Permit	/	/	/	/	/
PhilGEPS Registration Number	/	/	/	/	/
Professional Icense/ CV (consulting services)		/		/	
PCAB License (for Infrastructure)		/			
Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	1	/	FOR ABC'S ABOVE 50K
Omnibus Swom Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
NFCC for Infrastructure with ABC above Ph500k		,			FOR ABC'S ABOVE 50K

- 1					100%
After h	aving carefully re	ead and accepted your General Conditions, I'We quote you on the Item at	prices noted above.		
Vame o	of the Company:				
Address	s:			Tel. No. :	
			The same of the sa	Fax No. :	
Signatu	re over Printed of Representative:			Email Address:	
Vame o	f Representative:				
Position	n:			Date:	



