



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
INSTITUTE OF CROP SCIENCE, CAFS

UPLB BAC SECRETARIAT  
BY: *[Signature]* DATE: 19 Oct. 2024  
OCT 23 2024 10:00 AM  
UPLB-RQ- 10-416-24 6000S  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: July 30, 2024  
Fund Code: 9390121 MOOE  
MOP: Competitive Bidding *[Signature]* For Small Value  
Contact No: 501-6649; mdc@up.edu.ph Procurement  
Contact Person: Maria Agnes D. Calica, ICropS, CAFS

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PR # 167987

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Branded and brand new Net bag	Branded and brand new Net bag, large nylon mesh bag, 75 cmx55cm	pc	100	50.00	5,000.00				
2	Branded and brand new Knapsack sprayer	Branded and brand new Knapsack sprayer 16 L Knapsack rechargeable garden sprayer	pc	1	5,000.00	5,000.00				
3	Branded and brand new COIN ENVELOPE	Branded and brand new COIN ENVELOPE #5 1/2 KRAFT 13.5X7.5 cm. 500/box	box	10	520.00	5,200.00				
4	Brand new Pechay, fresh produce	Brand new Pechay, fresh produce, 1kg/bundle	bun	60	90.00	5,400.00				
5	Branded and brand new water sprinkler	Branded and brand new water sprinkler 10L capacity	pc	15	400.00	6,000.00				
6	Branded and brand new shipping tag	Branded and brand new shipping tag no. 4	box	15	400.00	6,000.00				
7	Brand new Garden soil	Brand new Garden soil, 4 cu.m/elf	elf	6	7,500.00	45,000.00				
8	Branded and brand new Seed cotton	Branded and brand new Seed cotton, 200 gms seeds per pack	pck	50	150.00	7,500.00				
9	Branded and brand new Seed	Branded and brand new Seed, corn, 80 seeds per pack	pck	1	100.00	100.00				
10	Branded and brand new Seed	Branded and brand new Seed, oat, 1 kg, with hull	kg	1	100.00	100.00				
11	Branded and brand new Seed	Branded and brand new Seed, cucumber, white, 70 seeds/pack	pck	4	100.00	400.00				
12	Branded and brand new Seed	Branded and brand new Seed, lettuce, Grand Rapids variety, 5grams/pack	pck	4	100.00	400.00				
13	Branded and brand new Seed	Branded and brand new Seed, mungbean 1500 seeds per pack	kg	6	100.00	600.00				
14	Branded and brand new Seed	Branded and brand new seeds Soybean net weight, 1 kilogram per pack	pck	2	200.00	400.00				
15	Branded and brand new Seed	Branded and brand new Seed eggplant, net weight, 1.5 grams per pack	pck	6	75.00	450.00				
16	Branded and brand new Seed	Branded and brand new seed Pechays net weight, 12 grams per pack	pck	6	75.00	450.00				
17	Branded and brand new Seed	Branded and brand new seeds Cucumber net weight, 3 grams per pack	pck	6	75.00	450.00				



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**INSTITUTE OF CROP SCIENCE, CAFS**

**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: July 30, 2024  
 Fund Code: 9390121 MOOE  
 MOP: Competitive bidding  
 Contact No: 501-6649; mdcalica@up.edu.ph  
 Contact Person: Maria Agnes D. Calica, ICropS,CAFS

PR No.: 159529

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:**
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must also have the detailed technical specifications of their offer against each of the individual requirements of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
18	Branded and brand new Seed	Branded and brand new seeds Ampalaya net weight, 3 grams per pack	pck	6	75.00	450.00				
19	Branded and brand new Seed	Branded and brand new seeds Lettuce net weight, 1.6 grams per pack	pck	6	75.00	450.00				
20	Branded and brand new Seed	Branded and brand new seeds Lima bean net weight, 10 grams per pack	pck	6	75.00	450.00				
21	Branded and brand new Seed	Branded and brand new seeds Raddish net weight, 25 grams per pack	pck	6	75.00	450.00				
22	Branded and brand new Seed	Branded and brand new seeds Squash net weight, 5 grams per pack	pck	6	75.00	450.00				
23	Branded and brand new Seed	Branded and brand new seeds Bell pepper net weight, 1.5 grams per pack	pck	6	110.00	660.00				
24	Branded and brand new Seed	Branded and brand new seeds Bush Sitao net weight, 20 grams per pack	pck	6	110.00	660.00				
25	seeds Carrot net weight	seeds Carrot net weight, 4 grams per pack	pck	6	110.00	660.00				
26	Branded and brand new seeds Onion	Branded and brand new seeds Onion net weight, 12 grams per pack	pck	6	110.00	660.00				
27	Branded and brand new seeds Tomato net weight	Branded and brand new seeds Tomato net weight, 1 gram per pack	pck	6	110.00	660.00				
28	Branded and brand new Seed tomato	Branded and brand new Seed tomato 200 seeds per pack	pck	2	100.00	200.00				
29	Branded and brand new Seeds pechay	Branded and brand new Seeds pechay 5000 seeds/pack	pck	2	100.00	200.00				
30	Branded and brand new Seeds radish	Branded and brand new Seeds radish 1500 seeds per pack	pck	2	100.00	200.00				
31	Branded and brand new Seeds	Branded and brand new Seeds, mustard 5000 seeds per pack	pck	2	100.00	200.00				
32	Branded and brand new Seed	Branded and brand new Seed, cucumber 70 seeds per pack	pck	2	120.00	240.00				
33	Branded and brand new Seed	Branded and brand new seeds soybean 1 kg	kg	1	300.00	300.00				
34	Branded and brand new Seed	Branded and brand new Seed aster corn	kg	2	400.00	800.00				
35	Branded and brand new Seed	Branded and brand new Seed, flower, vinca, 100 seeds in foil pack	pck	1	250.00	250.00				



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**INSTITUTE OF CROP SCIENCE, CAFS**

**UPLB-RQ-**

<b>DEADLINE OF SUBMISSION:</b>
--------------------------------

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: July 30, 2024  
 Fund Code: 9390121 MOOE  
 MOP: Competitive bidding  
 Contact No: 501-6649; mdcalica@up.edu.ph  
 Contact Person: Maria Agnes D. Calica, ICropS,CAFS

PR No.: 159529

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
36	Branded and brand new Seed	Branded and brand new Seed, flower, cosmos, 100 seeds in foil pack	pck	1	250.00	250.00				
37	Branded and brand new Seed	Branded and brand new Seed, flower, zinnia, 100 seeds in foil pack	pck	1	250.00	250.00				
38	Branded and brand new Seed	Branded and brand new Seed, Flower, marigold, 100 seeds in foil pack	pck	1	250.00	250.00				
39	Branded and brand new Seed	Branded and brand new Seed cucumber, net weight, 5 grams per pack	pck	1	105.00	105.00				
40	Branded and brand new Seed	Branded and brand new Seed, mustard, net weight, 5 grams per pack	pck	1	105.00	105.00				
41	Branded and brand new Seed	Branded and brand new Seed, ampalaya, net weight, 5 grams per pack	pck	2	105.00	210.00				
42	Branded and brand new Seed	Branded and brand new Seed mungbean 1kg wholesale pack	pck	1	150.00	150.00				
43	Branded and brand new Seed	Branded and brand new seeds lettuce, Grand Rapids variety, 5 grams/pack	pck	3	100.00	300.00				
44	Branded and brand new Seed	Branded and brand new Seed ampalaya 5 grams per pack	pck	3	100.00	300.00				
45	Branded and brand new Seed	Branded and brand new Seed corn, grain ilang grams per pack	pck	3	100.00	300.00				
46	Branded and brand new Seed	Branded and brand new Seed cucumber 5 grams per pack	pck	3	100.00	300.00				
47	Branded and brand new Seed	Branded and brand new Seed pechay, 5grams/pack	pck	3	100.00	300.00				
48	Branded and brand new Seed	Branded and brand new Seed radish ilang grams per pack	pck	3	100.00	300.00				
49	Branded and brand new Seed	Branded and brand new Seed sweet basil palagay ilang grams per pack	pck	3	100.00	300.00				
50	Branded and brand new Seed	Branded and brand new Seed tomato	pck	3	100.00	300.00				
51	Branded and brand new Seed	Branded and brand new Seed, eggplant	pck	3	100.00	300.00				
52	Branded and brand new Seed	Branded and brand new Seed, mustard 5 grams per pack	pck	3	100.00	300.00				
53	Branded and brand new Seed	Branded and brand new Seed, sweet pepper, 5grams/pack	pck	3	100.00	300.00				



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**INSTITUTE OF CROP SCIENCE, CAFS**

**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: July 30, 2024  
 Fund Code: 9390121 MOOE  
 MOP: Competitive bidding  
 Contact No: 501-8649; mdcalica@up.edu.ph  
 Contact Person: Maria Agnes D. Calica, ICropS, CAFS

PR No.: 159529

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Bidders must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC Evaluators only)</small>
54	Branded and brand new Seed	Branded and brand new Seed corn 80 seeds per pack	kg	1	100.00	100.00				
55	Branded and brand new Seed	Branded and brand new Seed cowpea 100 seeds per pack	kg	1	100.00	100.00				
56	Branded and brand new Seed	Branded and brand new Seed, soybean, 500 grams	kg	0.5	150.00	75.00				
57	Branded and brand new Seed	Branded and brand new Seed mustard 5000 seeds per pack, 8g/pack	pck	2	100.00	200.00				
58	Branded and brand new Seed	Branded and brand new Seed pechay, 5000 seeds per pack, or net wt 8g/pack	pck	2	100.00	200.00				
59	Branded and brand new Seed	Branded and brand new Seed, oat, 1 kg, with hull	kg	1	200.00	200.00				
60	Branded and brand new Seed	Branded and brandnew Seed, tomato 200 seeds per pack, 1g/pack	pck	2	100.00	200.00				
61	Branded and brand new Seed	Branded and brand new seeds Amaranth 3 g/pack	pck	1	300.00	300.00				
62	Branded and brand new Seed	Branded and brand new Seed, cucumber, white, 70 seeds/pack, 5 g/pack	pck	4	100.00	400.00				
63	Branded and brand new Seed	Branded and brand new Seed radish 1500 seeds per pack, 10 g/pack	pck	6	100.00	600.00				
64	Branded and brand new Seed	Branded and brand new Seeds, lettuce, Grand Rapids variety, net wt 3 g/pack	pck	4	200.00	800.00				
65	Branded and brand new Seed	Branded and brand new Seed, mustard, 5000 seeds/pack	pck	4	100.00	400.00				
66	Branded and brand new Seed	Branded and brand new Seed, pechay, 5000 seeds/pack	pck	4	100.00	400.00				
67	Branded and brand new Seed	Branded and brand new Seed, tomato, 200 seeds/pack	pck	4	100.00	400.00				
68	Branded and brand new Seed	Branded and brand new Seed, ampalaya, 10 seeds/pack	pck	4	120.00	480.00				
69	Branded and brand new Seed	Branded and brand new Seed, cucumber, 70 seeds/pack	pck	4	120.00	480.00				
70	Branded and brand new seeds Eggplant	Branded and brand new seeds Eggplant approximately 300 seeds/pack	pck	2	100.00	200.00				



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**INSTITUTE OF CROP SCIENCE, CAFS**

**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: **July 30, 2024**  
 Fund Code: **9390121 MOOE**  
 MOP: **Competitive bidding**  
 Contact No: **501-6649; mdcalica@up.edu.ph**  
 Contact Person: **Maria Agnes D. Calica, ICropS,CAFS**

PR No.: 159529

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual requirements of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
71	Branded and brand new seeds Bell pepper	Branded and brand new seeds Bell pepper approximately 444 seeds/pack	pck	2	100.00	200.00				
72	Branded and brand new seeds Bell pepper	Branded and brand new seeds Bell pepper approximately 444 seeds/pack	pck	2	100.00	200.00				
73	Branded and brand new seeds Bell pepper Sultan	Branded and brand new seeds Bell pepper Sultan F1 bell pepper seeds approximately 444 seeds/pack	pck	2	100.00	200.00				
74	Branded and brand new seeds Eggplant Ilokano Bilog eggplant seeds	Branded and brand new seeds Eggplant Ilokano Bilog eggplant seeds approximately 1000 seeds per pack	pck	2	100.00	200.00				
75	Branded and brand new seeds Peanut Peanut seeds	Branded and brand new seeds Peanut Peanut seeds approximately 50 seeds per pack	pck	4	50.00	200.00				
76	Branded and brand new seeds Pole Sitao Pole	Branded and brand new seeds Pole Sitao Pole sitao seeds approximately 100 seeds per pack	pck	2	100.00	200.00				
77	Branded and brand new seeds Tomato Diamante	Branded and brand new seeds Tomato Diamante Max tomato seeds F1 seeds, approximately 200 seeds per pack	pck	2	100.00	200.00				
78	Branded and brand new seeds Tomato Discovery	Branded and brand new seeds Tomato Discovery tomato seeds approximately 200 seeds per pack	pck	2	100.00	200.00				
79	Branded and brand new seeds Tomato Mini Cherry Cutie Pie	Branded and brand new seeds Tomato Mini Cherry Cutie Pie tomato seeds approximately 125 seeds per pack	pck	2	100.00	200.00				
80	Branded and brand new seeds Eggplant Pure white eggplant seeds	Branded and brand new seeds Eggplant Pure white eggplant seeds approximately 100 seeds per pack	pck	2	150.00	300.00				



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE, CAFS

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date July 30, 2024

Fund Code: 9390121 MOOE

MOP: Competitive bidding

Contact No: 801-8649; mdcatica@up.edu.ph

Contact Person: Maria Agnes D. Calica, ICropS,CAFS

PR No.: 159529

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- 1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

Table with 11 columns: ITEM No., GENERAL NAME OF THE ITEM, REQUIRED SPECIFICATIONS, UNIT OF MEASURE, QTY, ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT, ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT, OFFERED SPECIFICATION, QUOTED UNIT PRICE, TOTAL QUOTED PRICE, EVALUATION. Rows include items like Branded and brand new seeds Mung bean, Soybean, Winged bean, etc.

Reviewed and Checked By:

PAMELA LAPTAN 45224
BAC TWO

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

MARIA AGNES D. CALICA
BUYER/END-USER

TERMS AND CONDITIONS:

- 1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure the manufacturing defects shall be covered by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.



**UNIVERSITY OF THE PHILIPPINES**  
**LOS BANOS**  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004

**Request for Quotation/ Bid Form (Technical Specifications)**  
**INSTITUTE OF CROP SCIENCE, CAFS**

**UPLB-RQ-**

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date: July 30, 2024  
 Fund Code: 9390121 MOOE  
 MOP: Competitive bidding  
 Contact No: 501-6649; mdcalica@up.edu.ph  
 Contact Person: Maria Agnes D. Calica, ICropS,CAFS

PR No.: 159529

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

**Note:**

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the established technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
----------	--------------------------	-------------------------	-----------------	-----	--	---	--	-------------------	--------------------	--

ii. Any alterations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

**Requirements for Suppliers (OPFB Resolution No. 21-2017)**

REQUIREMENTS	Shipping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.3)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1. Mayor's/Business Permit	/	/	/	/	/
2. PHAGSIS Registration Number	/	/	/	/	/
3. Professional license/ CV (consulting services)	/	/	/	/	/
4. PCAB License (for Infrastructure)	/	/	/	/	/
5. Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 900K	/	/	FOR ABC'S ABOVE 50K
6. Ombudsman Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7. NFOC for Infrastructure with AIC above P1000K		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No.: \_\_\_\_\_  
 Signature over Printed Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_ Date: \_\_\_\_\_