



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
MUSEUM OF NATURAL HISTORY

UPLB BAC SECRETARIAT
BY: _____ DATE: 10/10/24

OCT 18 2024 - TIL 10AM

UPLB-RQ- 10-442-2A-RES
UPLB-RQ-
DEADLINE OF SUBMISSION

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date August 15, 2024
Fund Code: N9B050B
MOP: Small Value Procurement
Contact No: 049-508-6256
Contact Person: Desiree C. Diaz

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
	Alcohol	Alcohol antiseptic disinfectant, 70%	gal	5	250.00	1,250.00				
	Alcohol, 95%	50 gallon/cby, 95% ethyl alcohol, technical grade	cby	1	3,503.00	3,503.00				
	Petri dish	Polystyrene, Disposable, Sterile, 85 mm diameter, 15 mm height, 25 pcs/pck, 500 pcs/box	pck	4	5,000.00	20,000.00				
	Ethanol	70%, 500mL, spray	btl	10	170.00	1,700.00				
	Cleaning brush	Heavy duty nylon bristles and stainless steel handle, Large brush for Erlenmeyer flask	pc	5	120.00	600.00				
	PCR tubes	PCR tubes 200 uL, pack of	pck	3	2,500.00	7,500.00				
	Petri dish	Petri dish with cover, borosilicate glass, autoclavable, 90 mm d x 15mm h, pack of 10	pck	6	3,900.00	23,400.00				
	Pipette tips	Pipette tips, refill 0.2-10ul (white tips), pack of 1000	pck	3	1,300.00	3,900.00				
	PP bags	Polypropylene Plastic Bag, PP bags, autoclavable, 8 x 12 in.	pck	6	220.00	1,320.00				
	PP bags	Polypropylene Plastic Bag, PP bags, autoclavable, 12 x 18 in.	pck	6	120.00	720.00				
	Cleaning brush	Heavy duty nylon bristles and stainless steel handle, 10 pcs/set	set	5	120.00	600.00				
	Dishwashing liquid	Dishwashing liquid, 1 gallon	gal	5	225.00	1,125.00				
		Total:				65,618.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

[Signature]

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
MARIAN P. DE LEON
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.

6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Veneer (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABCS ABOVE 500K	/	/	FOR ABCS ABOVE 50K
6 Ombuds Sworn Statement		FOR ABCS ABOVE 50K	/	/	FOR ABCS ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/	/	/	FOR ABCS ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

#NAME? _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____