



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
TYPE END USER/DEPARTMENT UNIT

**UPLB BAC SECRETARIAT**  
BY: \_\_\_\_\_ DATE: 10/21/24  
  
OCT 25 2024 - TIL 10AM  
**UPLB-RQ- 10-480-24-RES**  
**DEADLINE OF SUBMISSION**

**UPLB-RQ-** \_\_\_\_\_

**DEADLINE OF SUBMISSION:**

Suppliers Name: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 18 September, 2024  
Fund Code: N842300  
MOP: Small Value Procurement  
Contact No: 9175153859  
Contact Person: Jack Adam V. Flores

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: \_\_\_\_\_

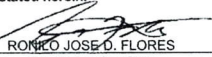
ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	DNA Isolation Kit	Bacterial DNA Extraction Kit (Proteinase K included), 50 GF-1 Columns, 50 Collection Tubes, 8mL Resuspension Buffer 1 (Buffer R1), 12mL Resuspension Buffer 2 (Buffer R2), 28mL Bacterial Genomic Binding Buffer (Buffer BG), 17mL Wash Buffer, 10mL Elution Buffer, 1.05mL Proteinase K, 50 preps, at least 1 year exp. Date	set	1	8,043.00	8,043.00				
2	DNA Isolation Kit	Fungal DNA Extraction Kit (Proteinase K included), 50 GF-1 Columns, 50 Collection Tubes, 18mL Fungus Lysis Buffer (Buffer FuL), 35mL Fungus Genomic Binding Buffer (Buffer FuB), 24mL Wash Buffer (Concentrate), 10mL Elution Buffer, 1.05mL Proteinase K, 50 preps, at least	set	1	8,043.00	8,043.00				
3	DNA Isolation Kit	Microbiome DNA Isolation Kit, 55mL Lysis Buffer E, 6mL Lysis Additive A, 7mL Binding Buffer I, 30mL Binding Buffer B, 18mL Wash Solution A, 8mL Elution Buffer B, 50 Spin Columns, 50 Collection Tubes, 50 Elution Tubes (1.7mL), at least 1 year exp. Date	set	1	34,983.00	34,983.00				
4	Distilled Water	6L per bottle	btl	10	100.00	1,000.00				
5	Ethanol 70%	500mL per pc	pc	10	100.00	1,000.00				
6	Lint-free Wipes	4.5" x 8.5"	box	10	500.00	5,000.00				
7	Microcentrifuge tubes	PP, 2.0mL, Dnase/Rnase free, 500/pack	pck	2	1,250.00	2,500.00				
8	Nitrile gloves	Large	box	4	250.00	1,000.00				

9	PCR Purification Kit	Genomic DNA Purification Kit, 50 preps	set	1	13,923.00	13,923.00			
10	PCR Tubes	PP clear flat cap, 0.2mL, 500/pack	set	2	1,500.00	3,000.00			
11	Pipette tips	1000uL, 1000tips/bag	bag	4	625.00	2,500.00			
12	Pipette tips	10uL, 1000tips/bag	bag	4	625.00	2,500.00			
13	Pipette tips	200uL, 1000tips/bag	bag	4	625.00	2,500.00			
<b>TOTAL ABC</b>						<b>85,992.00</b>			
							<b>TOTAL QUOTED AMOUNT IN WORDS:</b>		

Reviewed and Checked By:

  
**John Carlo Pacia**  
 BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**RONILO JOSE D. FLORES**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within \_\_\_\_\_ calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed \_\_\_\_\_

Name of Representative: \_\_\_\_\_

Email Address: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_