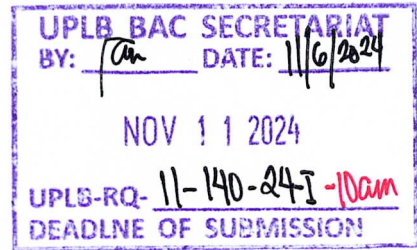




UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form
Department of Agricultural and Applied Economics



UPLB-RQ-

DEADLINE OF

Suppliers Name: _____

Date: October 10, 2024
 Fund Code: 9375300
 MOP: Small Value Procurement
 Contact No: (049) 536-3292
 Contact Person: CLARISSA S. VENZUELA
csvenzuela@up.edu.ph

Part 1

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____


ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Construction Supplies	Door jamb hard wood 3" x 6" x 1.00 W x 2.10 H	sets	1	3,200.00	3,200.00				
2	Construction Supplies	Door jamb hard wood 3" x 6" x .70m W x 2.10m H	sets	2	3,200.00	6,400.00				
3	Construction Supplies	Door jamb hard wood 3" x 6" x .80m W x 2.10m. H	sets	13	3,200.00	41,600.00				
4	Construction Supplies	Panel door, Mahogany wood with clear glass 1/4" thk. X 12"	sets	1	7,000.00	7,000.00				
5	Construction Supplies	2" x 1.00m W x 2.10m H Panel door ,Mahogany wood 0.70m W x 2.10m H	sets	2	6,500.00	13,000.00				
6	Construction Supplies	Panel door ,Mahogany wood with clear glass 1/4" thk. x 0.80m W x 2.10m H	sets	13	6,800.00	88,400.00				
7	Construction Supplies	Loose pin hinges, Heavy duty 4" x 4"	pcs.	64	9,600.00	9,600.00				
8	Construction Supplies	Cylindrical lock set, keyed entrance, Chrome finish, ANSI 3.0 compliant, heavy -duty	pcs.	16	1,600.00	25,600.00				
9	Construction Supplies	Door-guard spring type bumpers	pcs.	16	120.00	1,920.00				
10	Construction Supplies	C.W. nails 3"	kilos	15	120.00	1,800.00				
11	Construction Supplies	C.W. nails 4"	kilos	15	120.00	1,800.00				
12	Construction Supplies	Portland cement, Type I, Unblended, 40kg/bag	bags	10	260.00	2,600.00				
13	Construction Supplies	Sieved sand	bags	50	50.00	2,500.00				
14	Construction Supplies	Sanding sealer	gallon s	10	750.00	7,500.00				
15	Construction Supplies	Clear gloss lacquer	gallon s	5	780.00	3,900.00				
16	Construction Supplies	Lacquer flo	gallon s	2	450.00	900.00				
17	Construction Supplies	Lacquer Thinner	gallon s	5	450.00	2,250.00				
18	Construction Supplies	Oil wood stain, Mahogany	gallon s	3	580.00	1,740.00				
19	Construction Supplies	Paint thinner, Premium grade	gallon s	1	400.00	400.00				
20	Construction Supplies	Skim coat	bags	2	600.00	1,200.00				
21	Construction Supplies	Sanding paper #100	fts.	10	80.00	800.00				

22	Construction Supplies	Sanding paper #180, 9"x11"	pcs.	20	40.00	800.00			
23	Construction Supplies	Waste cloth, small, round	kilo	1	90.00	90.00			
24	Construction Supplies	Paint brush 2" , Horse hair bristle	pcs.	4	60.00	240.00			
25	Construction Supplies	Flat latex, White, 16L/tin, Premium quality paint	tin	1	2,800.00	2,800.00			
26	Construction Supplies	Semi- gloss latex, UP Beige, factory pre-mix, 16L/tin, Premium quality paint	tin	1	3,000.00	3,000.00			
27	Construction Supplies	Baby roller, polyester	pcs.	2	65.00	130.00			
28	Construction Supplies	Paint roller 7"	pcs.	2	100.00	200.00			
29	Construction Supplies	Paint brush 4" , Horse hair bristle	pcs.	2	100.00	200.00			
30	Construction Supplies	P.V.C. paint tray	pc.	1	60.00	60.00			
TOTAL ABC						231,630.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:


ENGR. DONALD D. CAMUS
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office


CLARISSA S. VENZUELA

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE
- Delivery period within 10 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Email Address: _____

Position: _____

Date: _____