



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
OFFICE OF THE UNIVERSITY REGISTRAR (OUR)

UPLB BAC SECRETARIAT
BY: _____ DATE: 11/22/24
NOV 26 2024 - 11AM
UPLB-RQ-11-502-24-GOODS
DEADLINE OF SUBMISSION

PR-202411-00480

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: November 14, 2024

Fund Code: 9375400

MOP: SVP

Contact No: 536-2426

Contact Person: Digna D. Fellsmo

Note:

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Printer	Branded and brand new Multifunction Printer Functions: Print Print speed black (ISO, letter): Up to 42 ppm 1 Print speed black (ISO, A4): Up to 40 ppm 1 First page out black (letter, ready): As fast as 6.1 sec First page out black (A4, ready): As fast as 6.3 sec Duty cycle (monthly, letter): Up to 80,000 pages Duty cycle (monthly, A4): Up to 80,000 pages Recommended monthly page volume: 750 to 4,000 Print quality black (best): Fine Lines (1200 x 1200 dpi) Print languages: PCL 6, PCL 5e, postscript level 3 emulation, PDF, URF, PWG Raster Print technology: Laser Connectivity, standard: 1 Hi-Speed USB 2.0; 1 host USB at rear side; Gigabit Ethernet 10/100/1000BASE-T network; 802.3az(EEE) Mobile printing capability: Brand Smart App; Apple AirPrint™; Mopria™ Certified Network capabilities: Yes, via built-in 10/100/1000Base-TX Ethernet, Gigabit; Auto-crossover Ethernet; Authentication via 802.1X (does not apply to D bundles) Display: 2-line back lit LCD graphic display Processor speed: 1200 MHz Maximum Memory: 256 MB Memory: 256 MB Storage: Optional Job storage via external rear host USB port (Minimum 16 GB) Compatible Operating Systems: Windows11 and macOS Paper handling input, standard: 100-sheet multipurpose Tray 1, 250-sheet input Tray 2 Paper handling output, standard: 150-sheet output bin Paper handling input, optional: Optional third 550-sheet tray Finished output handling: Sheetfeed Media types: Paper (plain, EcoFFICIENT, light, heavy, bond, colored, letterhead, preprinted, prepunched, recycled, rough); envelopes; labels Power consumption: 495 watts (active printing), Power: 220-volt input voltage: 220 to 240 VAC (+/- 10%), 50/60 Hz (+/- 2 Hz) Safety IEC 60950-1:2005 +A1:2009 +A2:2013; IEC 62368-1:2014 / EN 62368-1:2014; IEC 60825-1:2014 / EN 60825-1:2014; IEC 62479:2010 / EN 62479:2010 Security management: Management security: SNMP v1 v2 v3, SSL/TLS (HTTPS), 802.1x authentication; wireless network security: WPA (Wi-Fi Protected Access) WPA2 WPA3, WEP encryption (64 and 128 bit), 802.1x authentication (EAP-PEAP, LEAP, EAP-TLS) with RADIUS servers Security: Brand Security Manager; Optional Smart Security; Brand Secure Print and Insights USB data cable, preinstalled Black Original LaserJet Toner Cartridge (3,050 pages); Getting Started Guide; Support Flyer; Warranty Guide; Regulatory Flyer and Power cord included; Officially sealed upon inspection; Warranty: 1 year on repair, parts and services.	un	2	30,000.00	60,000.00				
TOTAL ABC					60,000.00					
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

Mark Efrain M. Gironella
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

TERMS AND CONDITIONS:

BUYER/ END-USER

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 7 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Fax No. : _____

Signature over Printed _____

Email Address: _____

Name of _____

Date: _____

Position: _____