



Request for Quotation/ Bid Form (Technical Specifications)
NATIONAL INSTITUTE OF MOLECULAR BIOLOGY AND BIOTECHNOLOGY

UPLB BAC SECRETARIAT
#2024-11-009149
BY: AS DATE: 11-11-24
NOV 15 2024
UPLB-RC
DEADLINE OF SUBMISSION: 11-521-24-RFB
DEADLINE OF SUBMISSION

Suppliers Name: _____

Date: November 04, 2024
Fund Code: N936747
MOP: Small Value Procurement
Contact No: 9182142069/tpumali2@up.edu.ph
Contact Person: Jann Pauline P. Umali/Emer C. Gestjada

Please quote your lowest price on the items listed below, subject to the General Conditions below.

PK # 174683

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 - Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
 - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
 - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 - Quotations exceeding the Approved Budget for Contract shall be rejected.
 - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 - Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators entry)
1	Plastic mapal	Plastic Mapal, black, 5m/roll	roll	45	1500.00	67500.00	/			
2	Spade	High quality plastic spade, 42.5" length	pc	2	650.00	1300.00	/			
3	Spade	Heavy duty metal spade, 42.5" length	pc	2	800.00	1600.00	/			
4	Wheel barrow	High quality, heavy duty wheel barrow, 20-25kg capacity	pc	1	5000.00	5000.00	/			
5	Pruning shear	Gardening pruning shear, stainless steel, 220mm (8.5"), high quality	pc	5	420.00	2100.00	/			
6	Bolo	Bolo with wooden handle, heavy duty, 19" length	pc	4	650.00	2600.00	/			
7	Empty capsule	Empty Pill Capsules, Bovine material, 10000 pcs/box	box	10	4000.00	40000.00	/			
8	Wash bottle	Wash bottle, 500ml, white	pc	8	350.00	2800.00	/			
9	Stand up pouch	Stand Up Pouch Aluminum Glossy, 100 pc/pack, 10"x17"	pack	25	292.00	7300.00	/			
10	Paper bag	Brown paper bags, #25, 100pcs/pack	pack	10	280.00	2800.00	/			
11	Paper bag	Brown paper bags, #16, 100pcs/pack	pack	10	265.00	2650.00	/			
12	Rubber hose	Rubber hose, high pressure, 100m, heavy duty	set	1	5000.00	5000.00	/			
13	Safety work gloves	Orange rubber cotton safety work gloves, 12 pairs/set	set	1	1000.00	1000.00	/			
14	Trowel	Hand garden trowel, rubber handle, 340mm length, heavy duty	pc	2	750.00	1500.00	/			
		nothing follows								
TOTAL ABC						143,150.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By: MANILA ANTONIO MANILA
BAC TW/G

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

EMER C. GESTJADA
BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awarded for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 30 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any intimation, assurance, or overruling shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Values (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Engineering Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilSEPS Registration Number	/	/	/	/	/
3 Professional License/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE EUR	/	/	FOR ABC'S ABOVE EUR
6 Omnibus Sworn Statement		FOR ABC'S ABOVE EUR			FOR ABC'S ABOVE EUR
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE EUR

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____
Address: _____
Signature over Printed Name of Representative: _____
Position: _____
Tel No.: _____
Fax No.: _____
Email Address: _____
Date: _____