



UNIVERSITY OF THE PHILIPPINES  
 LOS BANOS  
 Los Banos, IV-A  
 VAT Reg. TIN: 000-864-006-00004  
 INSTITUTE OF PLANT BREEDING, CAFS

UPLB-RQ-

DEADLINE OF SUBMISSION:

UPLB BAC SECRETARIAT  
 BY: [Signature] DATE: 11-21-24  
 NOV 25 2024 <sup>10am</sup>  
 UPLB-RQ-11-535 - 24-REG  
 DEADLINE OF SUBMISSION

Request for Quotation/ Bid Form (Technical Specifications)

Suppliers Name:

Date

November 21, 2024

Fund Code:

NT02847

MOP:

SMALL VALUE PROCUREMENT

Contact No:

RYAN D. RODRIGUEZ

Please quote your lowest price on the items listed below, subject to the General Conditions below.

114 174373

- Note:
- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
  - Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
  - Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
  - Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
  - Quotations exceeding the Approved Budget for Contract shall be rejected.
  - Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
  - Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state how the offered technical specifications of their offer against each of the requirements.</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	SPOTLIGHT	Branded and Brand New Base Spotlight, adjustable, 360 degree, LED lawn light, waterproof, 220 V	pc	4	300.00	1,200.00				
2	BULB	Branded New LED Bulb, 15 watts, 1695 lumens, E27 Base, Premium Brand, Daylight, Wattage 15W, Input Voltage 220-240V	pc	20	700.00	14,000.00				
3	SPOTLIGHT	Branded and Brand New LED Spotlight Set, with Daylight 10W, Base Spotlight, adjustable, 360 degree,	set	4	3,000.00	12,000.00				

<b>4</b>	<b>LED TUBE</b>	Branded and Brand New LED T8 tube 36 watts with holder	set	15	900.00	<b>13,500.00</b>				
<b>5</b>	<b>SPOTLIGHT</b>	Branded and Brand New Track Light Set LED Spotlight 12W, Warm White Modern Lamps COB Bulb Track Lamp 220V Ceiling Lights	pc	4	1,000.00	<b>4,000.00</b>				
<b>6</b>	<b>PIN LIGHT</b>	Branded and Brand New Pin Light/ Down light complete set with E27 receptacle, inside Diameter 6.5" outside Diameter 7 1/4" Surface Type Ceiling Lamp	set	35	1,000.00	<b>35,000.00</b>				
<b>TOTAL ABC</b>						<b>79,700.00</b>	<b>TOTAL QUOTED AMOUNT IN WORDS:</b>			

Reviewed and Checked By  
  
**ENGR. ADAM ESTENOR**  
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
**RYAN D. RODRIGUEZ**  
 BUYER/ END-USER

**TERMS AND CONDITIONS:**

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 14 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UP/B reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interferences, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Value Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)	/	FOR AGCS ABOVE 50K	/	/	FOR AGCS ABOVE 50K
6 Omnibus Sworn Statement	/	FOR AGCS ABOVE 50K	/	/	FOR AGCS ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500K	/	/	/	/	FOR AGCS ABOVE 50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Tel. No.: \_\_\_\_\_  
 Fax No.: \_\_\_\_\_

Signature over Printed  
Name of Representative:  
Position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address:

Date:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_