



UNIVERSITY OF THE PHILIPPINES
LOS BAÑOS
 Los Baños IV-A
 VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Construction Project)
College of Public Affairs and Development, Office of the Dean

UPLB BAC SECRETARIAT
 BY: Am DATE: 12/12/2024
DEC 16 2024
 UPLB-RQ- 12-168-24-I-10am
 DEADLINE OF SUBMISSION:
UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date _____
 Fund Code: **8244034**
 MOP: **Competitive Bidding**
 Contact No: 536-0319
 Contact Person: Benedict L. Reforma

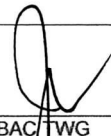
Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____


| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small> | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small> |
|----------|------------------------------|---|-----------------|-----|--|---|---|-------------------|--------------------|---|
| 1 | Labor & Materials | Replacement of all damaged aluminum casement bar hinges and handles for CPAf windows (lv. 1, 2, 3, 4) Tinsmithry Works - Aluminum casement handle, right side - Aluminum casement handle, left side - Stainless bar hinges - WD40 Oil - Machine oil - Blind rivets 3/16"0@1000 pcs./box - Aluminum screw @1000pcs./box x 1/8"0x1/2 Labor - Installation, dismantling of all damaged hinges and handle, clearing, hauling, conveying and disposal of debris and unwanted materials to approved and designated location | lot | 1 | 87,847.77 | 87,847.77 | | | | |

| | | | | | | | | | | | |
|------------------|------------------------------|---|-----|---|-----------|-------------------|--------------------------------------|--|--|--|--|
| 2 | Labor & Materials | Repair and installation of view glass panel door for the Director Offices(4 units), Stockrooms(4 units), Classrooms(12 units) & KMO rooms(6 units) Carpentry Works - Clear glass 1/4" thk. X9" x36" - Clear glass 1/4" thk. X8" x38" - Quarter C - moulding 1" x 1" x 12' - Good lumber 1 1/2" x 2" x 12', K.D, S4S - Finishing nails 1" - Finishing nails 1 1/2" - Finishing nails 2" Labor - Installation, Hauling, clearing, conveying and disposal of debris and unwanted materials to approved and designated location | lot | 1 | 60,194.11 | 60,194.11 | | | | | |
| TOTAL ABC | | | | | | 148,041.88 | | | | | |
| | | | | | | | TOTAL QUOTED AMOUNT IN WORDS: | | | | |

Reviewed and Checked By: 

BAC/TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


Benedict L. Reforma
BUYER/ END-USER

ND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
 - In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
 - Delivery period within 40 calendar days.
 - Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein as may be considered most advantageous to the University.
- are signed or initiated by you or any of your duly authorized representative/s.

ns (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement-Small Value Procurement (Section 53.9) | Negotiated Procurement-Lease of Real Property or Venue (Section | Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement-Emergency (Section |
|--|-----------------------|---|---|---|---|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | | / | | / | |
| 4 PCAB License (for Infrastructure) | | / | | | |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE 500K |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

of the Company: _____

Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____