



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, Laguna
VAT Reg. No. 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
DIGITAL INNOVATION CENTER

UPLB BAC SECRETARIAT
BY: Jan DATE: 12/12/2024
DEC 16 2024
UPLB-RQ-12-169-24-I-DANA
DEADLINE OF SUBMISSION

Date: April 30, 2024
Fund Code: 8299200
MOP: Competitive Bidding
Contact Person: Wilermie D. Hernandez

Supplier's Name: _____

Please quote your lowest price on the items listed below, subject to the General Conditions below.

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotations to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's unamended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through facsimile is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (PO).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements.	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Airconditioning unit	Brand new 2.5 HP FULL DC Inverter Type Wall Mounted Split type Air-Conditioning unit with rated Cooling Capacity 21,960 (4,030-25,850) KJ/Hr min-max, 13.31 EER, Power Input (min-max) 1,650(250-2,050) Watts, 230 Volts, 60 Hz, 1 Phase, rated Current 7.4 Amps, Refrigerant R32, Wireless Remote Control	SET	1	84,000.00	84,000.00				
						84,000.00				

Reviewed and Checked By: _____

JOEL NELL BERNARDO
BAC TWG

TOTAL QUOTED AMOUNT IN WORDS: _____

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

WILERMIE D. HERNANDEZ
BUYER/END USER

TERMS AND CONDITIONS

1. Price quotation is shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months** in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value	Negotiated Procurement- Lease of Real Property or	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exhibition	Negotiated Procurement
1. Mayor's Business Permit	/	/	/	/	/
2. PhilGEPS Registration Number	/	/	/	/	/
3. Professional license/ CV (consulting services)	/	/	/	/	/
4. PCAB License (for infrastructure)	/	/	/	/	/
5. Income Tax Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6. Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7. NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____
Address: _____

Tel. No. _____
Fax No. _____
Email Address: _____

Signature over Printed Name of Representative: _____

Position: _____

Date: _____