



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
 Los Banos, IV-A
 VAT Reg. TIN: 000-864-006-00004

UPLB BAC SECRETARIAT
 BY: *[Signature]* DATE: 12-12-24
 DEC 16 2024 ^{10am}
UPLB-RQ-12-567-24-RES
DEADLINE OF SUBMISSION

Request for Quotation/ Bid Form (Technical Specifications)
CEM-DE

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name: _____

Date: December 5, 2024
 Fund Code: N9-B26-3A
 MOP: Small Value Procurement
 Contact No: 9610439611
 Contact Person: Steven Ralph B. Butler

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Van Rental	Van Rental: UPLB-NCR vice versa for the month of January 2025 Purpose: "Impact Assessment of R&D and Roll Out of the Food Processing Equipment Prototypes in the Regions" Capacity: 6-8 seaters Coverage Dates: 1 Trip for January 6 1 Trip for January 7 1 Trip for January 8 1 Trip for January 9 1 Trip for January 10 2 Trips for January 13 2 Trips for January 14 1 Trip for January 15 2 Trips for January 16 2 Trips for January 17	trip	14	5,500.00	77,000.00				
9	Van Rental	Van Rental: UPLB-Pangasinan vice versa Coverage or Date: January 6-7, 2025 Purpose: "Impact Assessment of R&D and Roll Out of the Food Processing Equipment Prototypes in the Regions" Capacity: 6-8 seaters	trip	1	40,000.00	40,000.00				
10	Van Rental	Van Rental: UPLB-Bulacan vice versa Coverage or Date: January 9-10 2025 Purpose: "Impact Assessment of R&D and Roll Out of the Food Processing Equipment Prototypes in the Regions" Capacity: 6-8 seaters	trip	1	30,000.00	30,000.00				
		Requirements: Comprehensive insurance, OR/CR, LTRFB Registration, Certificate of Public Conveyance, PhilGEPS Registration, Inclusive of FUEL, TOLL, PARKING FEE and DRIVER's MEAL and EXPENSES								
						TOTAL ABC	147,000.00			
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked

[Signature]
Lea C. Gonzales
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

[Signature]
Steven Ralph B. Butler
 BUYER/ END-USER

TERMS AND CONDITIONS:

- Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
- In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
- Delivery period within 15 calendar days.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
- UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
- Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.3)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/

5	Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE \$0K	/	/	FOR ABC'S ABOVE \$0K
6	Omnibus Sworn Statement		FOR ABC'S ABOVE \$0K			FOR ABC'S ABOVE \$0K
7	NFCC for Infrastructure with ABC above Ph500k		FOR ABC'S ABOVE \$0K	/		FOR ABC'S ABOVE \$0K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company: _____

Address: _____

Tel. No. : _____

Signature over _____

Fax No. : _____

Printed Name of _____

Email Address: _____

Position: _____

Date: _____